



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 December 4, 2018**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

- 1.1. **Approval of Minutes** 16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. **Approval of Amendment #1 to Agreement with The San Diego Group for Election Consulting Services Related to Measure S** 26
It is recommended that the Board of Education approve Amendment #1 to the Agreement with The San Diego Group for Election Consulting Services Related to Measure S.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 28
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 30
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of October 2018.
- 2.3. **Approval/Ratification of Purchase Orders** 32
It is recommended that the Board of Education approve and ratify purchase orders for the month of October 2018 as presented in the item.
- 2.4. **Approval/Ratification of Revolving Cash Report** 41
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. **Acceptance of Donations, Grants, and Bequests** 43
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. **Approval/Ratification of General Services Agreements** 44
It is recommended that the Board of Education approve and ratify agreements with General Service Providers as presented.
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 45
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of October 2018.
- 2.8. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 50
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.9. **Approval/Ratification of Change Order #3 and Final Contract Amount for Bid #1718-077-109 - Installation and Site Work for New Modular Classroom Buildings at Rio Seco School** 51
It is recommended that the Board of Education Approve/Ratify Change Order #3 and Final Contract Amount for Bid #1718-077-109 – Installation and Site Work of New Modular Classroom Buildings at Rio Seco School.
- 2.10. **Award of Bid #1819-031-CP – Reroofing at Cajon Park Annex** 53
It is recommended that the Board of Education award Bid #1819-031-CP to Commercial & Industrial Roofing Co., Inc. for the Reroofing at Cajon Park Annex project to be completed during Winter Break.

- 2.11. **Approval of Increase to 2018-19 Deferred Maintenance Fund for the Cajon Park Annex Reroofing Project** 54
It is recommended that the Board approve an additional, one-time transfer from the General Fund to increase the Deferred Maintenance Fund in the amount of \$75,000.
- 2.12. **Authorization to Piggyback on Glendale Unified School District Agreement with Apple Inc. for Product Purchase and Professional Services** 55
It is recommended that the Board of Education authorize piggybacking on the Glendale Unified School District Purchasing Agreement with Apple Inc. for product purchase and professional services.
- 2.13. **E-Rate Competitive Bid Process: Selection of COX California Telcom, LLC as the Vendor for the District's Wide Area Network Services** 56
It is recommended that the Board of Education approve the selection of COX California Telcom, LLC as the vendor for E-Rate funded District Wide Area Network Services.

Human Resource/Pupil Services

- 3.1. **Personnel, Regular** 58
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. **Approval of Recommendation of Classified Non-Management Reallocation Study** 61
It is recommended that the Board of Education approve the reallocation study recommendation.
- 3.3. **Adoption of Resolution No. 1819-17 to Eliminate a Classified Non-Management Position** 62
It is recommended that the Board of Education adopt resolution no. 1819-17 to eliminate a classified non-management position.
- 3.4. **Approval of Consultant Agreement for District Scoring/Writing Instruction Assessment** 64
It is recommended that the Board of Education approve the consultant agreement for District scoring / writing instruction assessment.

- E. **DISCUSSION AND/OR ACTION ITEMS** 65
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Student Well-Being: Positive Behavioral Interventions and Supports (PBIS) Schoolsite Marketing and Buddy Benches** 66
It is recommended that the Board of Education approve the purchase of six, A-frame laminated PBIS displays for each school site and a buddy bench for each school.

Business Services

- 2.1. **Approval of First Period Interim Report** 67
It is recommended that the Board of Education approve the First Interim Report with a positive certification regarding the District's ability to meet its financial obligations for the 2018-19 fiscal year and two subsequent years.
- 2.2. **Approval of Monthly Financial Report** 68
It is recommended that the Board approve the Monthly Financial Report for cash and budget revision transactions posted through October 31, 2018.

Human Resource/Pupil Services

- 3.1. Approval of Memorandum of Understanding (MOU) between Santee School District and the Sandy Hook Foundation for Use of the No-cost Prevention Programs, Say Something, Start with Hello, Signs of Suicide and Safety Assessment & Intervention for Middle Schools** 71
- It is recommended that the Board of Education approve the MOU between Santee School District and the Sandy Hook Foundation for use of the no-cost prevention programs from December 5, 2018 – December 20, 2021.

F. BOARD POLICIES AND BYLAWS 80

- 1.1. Second Reading: Revised Board Policy 5111, Admission** 81
- Revised Board Policy 5111, Admission, is presented for a second reading. It is recommended that the Board of Education approved revised Board Policy 5111, Admission.
- 1.2. First Reading Revised Board Policy 5030, Student Wellness** 85
- Revised Board Policy 5030, Student Wellness, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.
- 1.3. First Reading Board Policy 5144.1, Suspension and Expulsion / Due Process** 100
- Revised Board Policy 5144.1, Suspension and Expulsion / Due Process is presented for a first reading. Action, if any, is at the discretion of the Board of Education.
- 1.4. First Reading: Revised Board Policy 5131, Conduct** 107
- Revised Board Policy 5131, Conduct, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.
- 1.5. First Reading: Revised Board Policy 6163.4, Student Use of Technology** 113
- Revised Board Policy 6163.4, Student Use of Technology, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.

G. EMPLOYEE ASSOCIATION COMMUNICATION 119

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 119

I. CLOSED SESSION 119

- 1. Conference with Labor Negotiator (Gov't. Code § 54956.8)**
- Purpose: Negotiations*
- Agency Negotiators: Tim Larson, Assistant Superintendent*
- Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)*
- 2. Public Employee Performance Evaluation (Gov't. Code § 54957)**
- Superintendent*

J. RECONVENE TO PUBLIC SESSION 119

K. ADJOURNMENT 119

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for December 18, 2018, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the December 4, 2018, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight: Wellness Policy Update
3. Spotlight on Education: PRIDE Academy

Requests For Use Of Facilities - December 4, 2018

Group	Location	Date	Days	Time	Attend	Fees Applied
<u>Caion Park</u>						
Cajon Park Binary Dragons (Robotics Team Meetings)	Engineering Room	10/29/18 - 6/10/19	Monday	6:00 pm - 8:00 pm	10	
Sonshine Club (After-School Club)	Auditorium	11/2/18 - 5/17/19	Friday	1:35 pm - 3:00 pm	50	
Santee School District Special Ed (Training for IA's)	Multi-Purpose	11/13/18	Tuesday	1:30 pm - 3:00 pm	25	
Boy Scouts Pack 383, Dens 1 & 2 (Den Meetings)	Multi-Purpose	12/3/18 - 3/18/19	Monday	6:00 pm - 7:30 pm	20	
<u>Carlton Hills</u>						
Cub Scout Pack 383 - Den 5 (Den Meetings)	Classroom	11/28/18 - 5/29/19	Wednesday	5:15 pm - 6:45 pm	8 - 12	
<u>Carlton Oaks</u>						
PTA (Carlton Oaks Choir)	Multi-Purpose	8/18/18 - 12/11/18	Tuesday	3:00 pm - 4:00 pm	20	
PTA (Momentum Tutoring)	Classroom	9/24/18 - 5/23/19	Mon - Thurs	2:00 pm - 4:00 pm	15 - 20	
PTA (Family Movie Night)	Kindergarten Playground	11/02/18	Friday	3:00 pm - 8:00 pm	75	
PTA (2nd Grade Patriotic Performance/PTA Meeting)	Multi-Purpose	02/20/19	Wednesday	5:00 pm - 7:00 pm	150	
PTA (Father/Daughter Dance)	Multi-Purpose	03/23/19	Saturday	12:00 pm - 8:30 pm	300	TBD
PTA (Staff and Teacher Appreciation Luncheon)	Multi-Purpose	05/10/19	Friday	10:00 am - 3:00 pm	80	
<u>Hill Creek</u>						
YALE Preschool (Holiday Program)	Multi-Purpose	12/13/18	Thursday	5:00 pm - 8:00 pm	100	
YALE Preschool (Assembly)	Multi-Purpose	4/10/19	Wednesday	7:45 am - 11:00 am	45 - 60	
YALE (YALE Promotion)	Multi-Purpose	5/30/19	Thursday	5:00 pm - 8:00 pm	75	
<u>PRIDE Academy - Prospect Avenue</u>						
CSEA 557 (Unit Meeting)	Multi-Purpose	10/30/18	Tuesday	4:30 pm - 6:00 pm	40	
<u>Rio Seco</u>						
Santee School District Special Ed (Training for IA's)	Multi-Purpose	11/13/18	Tuesday	1:30 pm - 3:00 pm	25	
Santee School District Human Resources (FA/CPR/AED Training)	Auditorium	11/16/18	Friday	8:00 am - 4:00 pm	60 - 65	
English Learner Department (Reclassification Event, Ceremony)	Multi-Purpose	3/20/19	Wednesday	6:00 pm - 7:00 pm	200	
<u>Sycamore Canyon</u>						
PTA (San Diego Basketball.com - Basketball Clinics)	Basketball Courts	11/19/18 - 4/26/19	Mon - Fri	9:00 am - 1:00 pm	10 - 20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 11/16/2018
 Month 4 Week 3
 School Week 13

SCHOOL	REGULAR ED														SPECIAL ED														Total All			
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/16/18	11/17/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/16/18	11/17/17	# Diff	% Diff	11/16/18	11/09/18	# Diff
Cajon Park		14	105	90	101	95	96	114	107	115	93	930	932	-2	-0.2%	1	4	10	6	7	4	11	9	13	65	75	-10	-13.3%	995	995	0	
Carlton Hills	0	23	72	64	72	67	75	56	56	65	63	613	600	13	2.2%	7	5	4	5	4	3	6	2	9	45	32	13	40.6%	658	658	0	
Carlton Oaks			82	83	80	87	74	74	97	95	123	796	782	14	1.8%	6	7	7	7	5	9	6	11	11	69	56	13	23.2%	865	865	-1	
Chet F. Harritt	0	13	84	80	73	85	68	65	52	49	63	632	628	4	0.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	632	630	2
Hill Creek		24	78	97	88	85	78	77	73	58	66	720	739	-19	-2.6%	4	3	4	1	6	4	1	0	0	23	16	7	43.8%	743	747	-4	
Pepper Drive			102	103	112	106	88	134	113	102	100	960	967	-7	-0.7%	0	0	0	0	0	0	0	4	4	2	10	8	2	25.0%	970	971	-1
Pride Academy	0	22	55	67	70	65	62	57	77	45	46	566	558	8	1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	566	567	-1
Rio Seco			93	100	118	92	106	109	113	126	92	949	940	9	1.0%	5	6	6	3	2	7	11	11	7	58	55	3	5.5%	1007	1008	-1	
Sycamore Canyon		19	81	65	54	35	44	45	29	0	0	352	362	-10	-2.8%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	362	362	0	
SUBTOTAL	0	115	732	749	766	717	689	731	717	656	646	6518	6508	10	0.2%	0	23	25	31	22	24	27	39	37	42	270	242	28	11.6%	8788	8794	-6
Alternative School			2	0	2	5	3	2	3	3	5	25	25	0	0.0%															25	25	0
Santee Success											2	2	4	-2	-50.0%											0	0	0	0.0%	2	2	0
NPS												0	0					1	2	3	1				7	10	-3	-30.0%	7	7	0	
SUBTOTAL			2	0	2	5	3	2	3	3	7	27	29	-2	-6.9%	0	0	0	0	1	0	2	0	3	1	7	10	-3	-30.0%	34	34	0
TOTAL	0	115	734	749	768	722	692	733	720	659	653	6545	6537	8	0.1%	0	23	25	31	23	24	29	39	40	43	277	252	25	9.9%	8822	8828	-6

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	995
Carlton Hills	0	0	658
Chet F Harritt	0	0	632
Hill Creek	0	0	743
Prospect Ave	0	0	566
Sycamore Canyon	59	0	411
Total PK/EAK	59	0	

Total Enrollment Including PK
6881

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Pepper Drive School	September 7, 2018	Personal Injury

Schedule of Upcoming Events

Date	Event
December 3	Communication Committee; 3:30 pm, ERC
December 4	Organizational Board Meeting; 7:00 pm <i>(Organizational meeting will take place on December 18)</i>
December 13	<ul style="list-style-type: none"> • Budget Advisory Committee; 6:00 pm, Charles E. Skidmore Administrative Center, Conference Room • District Advisory Committee (DAC); 6:00 pm, ERC
December 14	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
December 18	Organizational Board Meeting for 2019; 7:00 pm
December 11	Strategic Planning Focus Group #3; 6:00 – 7:30 pm, ERC
December 24 – January 4	Winter Break
January 7	Students Return from Winter Break
January 10	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 21	Martin Luther King Holiday – Schools and Departments Closed
January 15	Board Meeting; 7:00 p.m.
January 28	<ul style="list-style-type: none"> • Special Education Advisory Committee; 6:00 p.m., at ERC • Wellness Committee; 3:30 p.m., at ERC
February 4	Communication Committee; 3:30 p.m., ERC
February 5	Board Meeting; 7:00 p.m.
February 14	District Advisory Committee (DAC); 6:00 p.m., at ERC
February 15	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
February 11	Lincoln Holiday – Schools and Departments Closed
February 18	President's Day Holiday – Schools and Departments Closed
February 19	Board Meeting; 7:00 p.m.
February 28 21 <i>(note new meeting date)</i>	Character Education and School Climate Advisory Committee; 4:00 p.m., ERC
February 28, 2018	Santee School District Foundation Art Show; 5:30 p.m., at Sunrise Community Church

Reports and Presentations B.2.
Prepared by Karl Christensen
December 4, 2018

Wellness Policy Update

BACKGROUND:

The District's Wellness Policy was first instituted in 2006 and continues to be revised as new regulations and guidelines are disseminated by the Federal and State Governments.

Cathy Abel, Director, Child Nutrition, who serves as co-Chair with Dawn Minutelli, Director Curriculum and Assessment, will provide the Board of Education an update on implementation progress, changes, and next steps.

Agenda Item B.2.

Reports and Presentations Item B.3.
Prepared by Dr. Kristin Baranski
December 4, 2018

Spotlight on Education: PRIDE Academy

BACKGROUND:

This year's school spotlight presentations will focus on our District organizational goals: student mastery of grade level reading and writing literacy standards and student perception of safety at school. These goals are based on the District's high expectations of student learning and attention to caring relationships among all school-level stakeholders.

Tonight, Principal Kristen Bonser, and her team will share how they are addressing these two organizational goals at PRIDE Academy.

Agenda Item B.3.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
December 4, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- November 6, 2018, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 6, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj expressed her gratitude towards Commanding Officer Shannon Ward and invited the Challenger Division Unit of the US Naval Sea Cadet Corps; Color Guard Commander Cody Ward, and Cadets Lori Ash and Liam Young to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Santee School District Foundation Innovation Grants

Superintendent Baranski shared the Santee School District Foundation provided over \$24,000 toward innovative projects that enrich the educational experiences of Santee School District students. She mentioned grants were reviewed and selected based on a competitive process. Superintendent Baranski expressed her gratitude towards the grant committee and welcomed John Tofflemire, former Santee School District Administrator and Santee School District Foundation President, and other Foundation members, to honor the following grant recipients.

SCHOOL	GRANT TITLE	DESCRIPTION	AMOUNT
Cajon Park	Media Literacy and Journalism for Middle School	6 th thru 8 th graders will use iPads, lenses, microphones and handheld cases for mobile video production.	\$1,822
Cajon Park	Photography and Fourth Grade	One hundred and five 4 th grade students, 90 primary buddies, and 6 th and 8 th graders (participating in the digital arts elective) will be exposed to the photographic arts.	\$2,567
Carlton Oaks	Implementing Trauma-Informed Care	Calm Down Kits will be provided for every classroom.	\$1,000
Hill Creek	Lights, Camera, Action! Weekly Student Newscasts	Sixty-eight 5 th graders will participate on news crew teams (over the course of the year) to create weekly newscasts to share with parents.	\$566
Hill Creek	STEM Bins	STEM Bins will be used with this class of 3 rd graders.	\$302
Sycamore Canyon	Integrating Growth Mindset and Wonders Based STEM Challenges	Grant will benefit all K students and students in the K-1 class; promotes hands-on learning and creative problem solving. <i>Growth Mindset</i> promotes life skills.	\$1,052
Carlton Hills	Ready Set Pedal	One hundred-fifty 6 th , 7 th , and 8 th graders will benefit from the health and fitness project. Berg Pedal Karts would be used to expose students to work on personal fitness.	\$2,281
Santee Success Program (SSP)	Outdoor Learning Center	Grant would be used to add a dripline for the new garden beds with timers and plant more trees and plants; and would allow for expansion of the outdoor learning area.	\$1,700
PRIDE Academy	Watch Us Grow! (Garden and Outdoor Learning Area)	They would like to create an outdoor learning area that could potentially benefit 600 students in grades TK-8. A K-3 Gardening Club would meet after school once or twice a week. Area would be used by K-3 students after dismissal to wait for their older siblings. Small intervention groups, reading groups, big/little buddies, and classrooms could use the area.	\$4,000
Rio Seco	Learning Garden	Rio Seco proposes to build a learning garden on the north side of the campus. All K-8 students would be able to use it. Area will be used for growing herbs, outdoor classroom science experiments, developing a sense of environmental awareness, use collaborative design and research. Each grade will collaborate to contribute something (i.e., 5 th and 6 th grades will design tiles for the benches).	\$4,000
Carlton Oaks	Hands on Learning Through Ceramics	The revitalized ceramic kiln will be available for use by all 800 K-8 students. Each trimester, 30 middle school students participate in an elective art class. Students will create their own pieces of art positively affecting their self-esteem, motor skills, sensory development, creativity, and learning thru the design process. Will create opportunities for students to work together.	\$2,500
Chet F. Harritt	Coding in Kindergarten	Students will use the Code Hopper to create a coding path. The final phase will include a Botley Robot programmed by the children to follow the path.	\$1,590
Pepper Drive	Dash and Dot Rocking Literacy in K-1	Grant will be used for 22 students in a K-1 class (and expand to include 45 students in the rotation cycle). Robots, along with the accessory pack and challenge cards, will be used to support literacy, social and academic learning. Helps students create stories, retell stories, sequence non-fiction information, etc.	\$679
Total Awarded			\$24,059.00

3. Spotlight on Education: Chet F. Harritt STEAM School

Superintendent Baranski welcomed Chet F. Harritt STEAM School Administration and staff to share their schools spotlight. Principal Tylene Hicks expressed her gratitude for being invited to share the great things happening at Chet F. Harritt STEAM School. Vice Principal DiAnn Albert shared the Cheetah **D.R.E.A.M.** Pledge had been created with the input of student, staff, and family surveys. She shared the survey inquired on what were important character education traits a student should know and show at school. Ms. Albert explained that with the assistance of the Culture Committee the answers were narrowed down to the top five words: **Diligence, Respect, Empathy, Accountability, and Motivation**. She explained the pledge and a grid were created to help give examples of how their DREAM pledge affects their everyday life in the classroom, cafeteria, hallways, playground, locker hall, etc. She shared posters were created and displayed throughout the school.

Kelcie Orsinelli, teacher, explained Chet F. Harritt School is supporting the District's literacy goals with use of District-adopted curriculums; focus on writing across all curricular areas; visible learning - learning targets and success criterion; vertical teaming/planning; reading recovery and G.L.A.D. trained teachers; Response to Intervention; growth mindset; accountable talk/feedback; and goal setting/parent meetings, etc.

Rita Zobel, teacher, shared Chet F. Harritt's safety goals are to increase the number of students feeling safe at school. The school used data from the Healthy School survey, combined with student and staff input, to create a list of items that they can use to improve safety at school. This list consisted of the D.R.E.A.M. pledge; digital hall passes; school-wide behavior systems; restorative practices; communication boxes; student/parent input groups; circle talk/classroom meetings; attendance incentives; flexible seating; safe school ambassadors; safety drills; supervision; trauma informed care; and "cool down" kits, etc.

Principal Hicks extended her appreciation of Commander Shannon Ward and the Challenger Division Unit of the US Naval Sea Cadet Corps; Chris Higginbottom for the drone video; and the Chet F. Harritt parents and staff.

The Board expressed their gratitude for the great work being done at Chet F. Harritt School.

4. Spotlight: California Dashboard Local Indicators

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services to present on Santee School District's submission of Local Control Indicator progress for the California Dashboard. Dr. Pierce shared this item was informational and did not require action but, required the information be shared with the Governing Board.

Dr. Pierce shared the five priorities that are self-reported and noted Priority 7 was added this year: 1) Basic Services; 2) Implementation of the State Standards; 3) Parent Involvement; 6) School Climate; and 7) Access to a Broad Course of Study. She explained Priority 1 was related to the Williams Act. Dr. Pierce explained the District's need to annually update and report the UPC process (i.e., appropriate teacher credentialing, hold an instructional materials sufficiency public hearing, and report facility conditions, etc.). She shared this is also required to be included in the Executive Summary this year. Dr. Pierce noted the Priority 1 Criteria was reported as met.

Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: *

0

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: *

0

Number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies): *

0

Criteria:

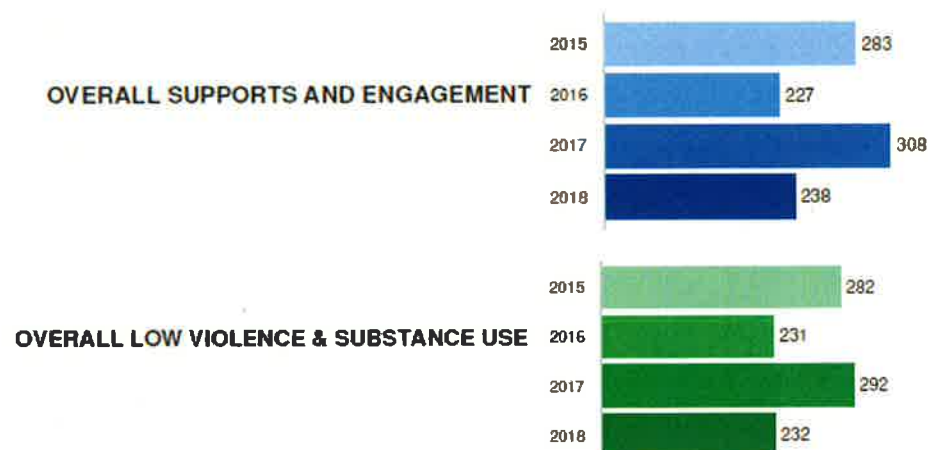
Please assess the local educational agency performance on meeting the standard by designating the following: *

- Met
- Not Met
- Not Met For Two or More Years

Dr. Pierce shared the District is implementing Priority 2, a self-reflection tool, by conducting a self-assessment on the adoptions, professional learning, understanding of the frameworks, and Common Core State Standards, etc. She explained Priority 3, self-reflection for parent engagement, is reported in the Executive Summary. Dr. Pierce shared it includes seeking input in school/District decision making and promoting program participation. She explained the California Healthy Survey (CHKS) results are used to report information for Priority 6, school climate. Dr. Pierce shared the School Climate Index (SCI) provides a state normed, school-level description of several factors that are known to influence learning success in schools. She explained the change column reflects a comparison between 2015, the District's baseline year, to current year, 2018; the reporting method WestEd uses for reporting to school districts. Dr. Pierce shared the scores range from approximately 100 to 500, with high scores representing more positive school climates; higher supports and engagement; and lower levels of violence and substance use at school. A district's State Percentile compares that district's schools to other schools in the state. A district's Similar Schools Percentile compares the district's schools to other schools in the state with similar demographic characteristics.

District School Climate Index (SCI)

	2014	2015	2016	2017	2018	Change
SCI Score ^A	-	281	223	300	229	-52
SCI State Percentile ^B	-	36	7	53	8	-28
SCI Similar Schools Percentile ^B	-	29	7	44	7	-22



Dr. Pierce shared the following chart from the 2018 Healthy Kids Survey reflected the average percent of respondents reporting “strongly agree” in the School Environment section and an average percent of respondents reporting “very much true” for School Connectedness, Academic Motivation, and Parent Involvement in School. She explained the empty cells meant there were less than 10 respondents.

School Supports and Engagement by Race/Ethnicity - 7th Grade

Percent of Students (%)	Grade 7						
	H/L	AI/AN	Asian	AA	NH/PJ	White	Mixed
<i>School Environment</i>							
Total school supports [‡]	21		33	28		23	19
Caring adults in school [‡]	24		33	31		25	20
High expectations-adults in school [‡]	31		54	41		38	31
Meaningful participation at school [‡]	7		11	12		7	7
<i>School Connectedness[†]</i>	14		20	10		18	14
<i>Academic Motivation[†]</i>	35		58	21		36	34
<i>Parent Involvement in School[†]</i>	14		24	10		16	12

Priority 7, Access to a Broad Course of Study, requires the District to identify local tools. Dr. Pierce explained that the District uses SIS PowerSchool and Microsoft Excel and Access databases to summarize data. She mentioned all students have access to core courses, as required by the California Department of Education. In 7th – 8th grade, about 63% of students have access to the various elective subjects taught in an academic lab setting. She shared all student groups show a proportional rate for access to these classes. For identifying barriers, discussion includes the current structure of our TK – 8 District and how the limitations on the number of electives and enrichment classes that may be offered. Dr. Pierce explained factors include credentialing and the size of each school’s 6th – 8th grade structure. She shared the District continues to seek innovative ways to provide more elective courses, such as robotics, coding, performing and visual arts, and culinary arts.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting
- 1.3. Approval to Omit the January 1, 2019 Board of Education Meeting from the 2019 Board Meeting Calendar
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval/Ratification of General Services Agreements
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.7. Acceptance of Annual and Five-Year Developer Fee Report
- 2.8. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative

- 2.9. Approval/Authorization/Ratification of Change Order #2 for Bid #1718-077-109, Installation and Site Work for New Modular Classroom Buildings at Rio Seco School
- 3.1. Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2018-2019
- 3.2. Approval of Nonpublic School Master Contract with Stein School for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo
- 4.3. Acceptance of Report on Certificated Credentials and Assignments
- 4.4. Approval of Memorandum of Understanding between McAlister Institute and Santee School District for Drug Prevention Support
- 4.5. Adoption of Resolution No. 1819-16 to Restore Work Hours for Identified Classified Non-Management Position
- 4.6. Adoption of Resolution No. 1819-14 to Eliminate and/or Reduce Classified Non-Management Positions

Member Burns asked that Item 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting, be pulled for separate consideration. President El-Hajj noted the \$620 donation from Countywide Mechanical, to support the outdoor education program at Cajon Park. Member Burns moved approval with the exception of Item 1.2.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting
 Member Burns explained pulling the item to make sure none of the dates conflict with Jewish holidays. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 1819-13, Citizenship and Civic Education
 Superintendent Baranski shared the new California history and social science framework, adopted by the State Board of Education, incorporates four key areas of instruction: Content, Inquiry, Literacy, and Citizenship. History and the related social sciences emphasized the development of civic and democratic values as fundamental values of citizenship. She explained the history framework concurs that students that understand the relationship between citizens and the state recognize their roles as members of the community. Superintendent Baranski presented Resolution No. 1819-13 for adoption. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. Adoption of Board Legislative Goals for 2019

Superintendent Baranski presented the proposed Legislative Goals for 2018 for Board consideration and approval. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.3. Board of Education Meeting Room Technology Updates

Superintendent Baranski explained that it has been over ten years since the Board of Education meeting room received technology upgrades. She shared experiencing issues with presentations because of inadequate equipment and the need to upgrade the current hardware and software program capacities. Superintendent Baranski noted that in addition to the infrastructure update, she was recommending placing three television monitors in the room to improve the Board's, public, and professional development viewing capabilities. She shared the cost for the technology updates was estimated at \$23,030; and if approved, the work could be completed during the winter break.

The Board discussed their concerns on the placement and size of the television monitors and expressed their concern on the ability to see financial documents and/or documents that have small script. The Board shared their support of the upgrade but asked that the monitors be temporarily mounted to make sure they are in the right location.

Member Burns moved approval for the purchase and temporary mounting of the equipment, for up to \$28,000 from Fund 40 (the facility needs set-aside funds), in case bigger television monitors or equipment is required.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.4. Educational Resource Center Furniture Replacement

Superintendent Baranski shared that Mission Federal Credit Union contacted the District to offer modular furniture, valued at over \$150,000, free of charge to the District. She explained the District was already looking into replacing the modular furniture in the Educational Resource Center (ERC) to create newer workspaces for the employees. Superintendent Baranski explained there was an estimated cost of \$26,000-\$30,000, to disassemble, transport, store, and reassemble the furniture. She shared that if approved, the installation would take place during the Thanksgiving break. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.5. California School Boards Association (CSBA) Delegate Assembly Call for Nominations

Superintendent Baranski mentioned CSBA is accepting nominations for Delegate Assembly members. Elected delegates will serve a two-year term ending in March 2021. Member Ryan expressed her desire to continue representing Santee School District. Member Fox moved to nominate Member Ryan for Delegate Assembly.

<i>Motion:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through September 30. He shared the District ended the month with a cash balance in the General Fund of \$12,476,115, sufficient to pay all our financial obligations for the fiscal year. Mr. Christensen noted the budget revisions, show the District continues to project an operating deficit in the General Fund of about \$2.5 million with reserve percentages, in the three years of the multi-year projections, hovering around 21%. He shared the multi-year projections did not currently include any negotiated compensation increases; except for the one-percent (1%) increase agreed to with CSEA for 2017-18. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 6162.51, State Academic Achievement Tests

Board Policy 6162.51, State Academic Achievement Tests was presented for a second reading and request for approval.

<i>Motion:</i>	<u> </u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u> </u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policy 5111, Admission

Revised Board Policy 5111, Admission, was presented as a first reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, welcomed the Chet F. Harritt teachers, already present at the meeting for their school spotlight, to address the Board. Kelsie Orsinelli and Rita Zobel, shared with the Board the great things, and challenges, in their classrooms.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Levens-Craig shared visiting a Rio Seco classroom. She explained the students were told they would have substitutes the prior day. When the students showed up the next day, the teachers had redone their classroom into a "mad-science" lab and they showed up dressed in lab coats as Professors Bunsen and Burner. The teachers stayed in costume all day and provided science instruction through fun and interactive activities to the students. Member Levens-Craig shared it was fun.

Superintendent Baranski shared this year's first Student Forum with the Board was upcoming and shared past and possible topics for conversation. Upon discussion, the Board selected the following topics of discussion:

- What does feeling safe at school mean to you?
- What can we do to make you feel safer?
- What does it mean to be a good reader and writer?
- What can we do to help prepare students as readers and writers?

Superintendent Baranski provided a recap of what was accomplished at the last Strategic Planning Focus Group meeting. She shared one of the recommendations discussed with President El-Hajj was the possibility of holding a fourth focus group in January. President El-Hajj shared that although progress is being made, she was not sure it was ready to be finalized at the next meeting. It was the Board's consensus to hold a fourth Focus Group. Member Ryan

clarified the stakeholders provide input for Board consideration, but it was ultimately the Board's decision on the final vision and mission statements.

Superintendent Baranski shared anticipating hearing an update on Measure S upon closing of the polls at 8:00 p.m. She congratulated Members Burns, Fox, and Ryan for running unopposed and being selected to serve another term.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:03 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m., and no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of November 6, 2018 was adjourned at 9:50 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.1.2.

Approval of Amendment #1 to Agreement with The San Diego Group for Election Consulting Services Related to Measure S

Prepared by Dr. Kristin Baranski
December 4, 2018

BACKGROUND:

At a special meeting on July 17th meeting, the Board of Education approved an agreement with The San Diego Group for Election Consulting Services, from July 18 – October 15, 2018 for services related to the Bond Reauthorization (Measure S), for an amount not to exceed \$3,000.

Based on additional work requested of Mr. Wainio and an extension of the timeline for this work, this amendment extends the term to October 31, 2018, expands the scope of services, and increases the not to exceed amount to \$6,500. The additional scope of services included:

- a. Advise the District on developing a coordinated plan for providing fact based information to the public.
- b. Review and provide information materials to the public including, but not limited to; emails, Powerpoint presentations, letters, website postings, FAQs, and other publications.

Tonight, the amended agreement with The San Diego Group is presented for consideration.

RECOMMENDATION:

Approve Amendment #1 to Agreement with The San Diego Group for Election Consulting Services to expand the scope of services and extend the term.

FISCAL IMPACT:

The fiscal impact to expand the scope of services is an additional \$3,500, to be paid from the General Fund.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.2.

**Amendment #1 to Agreement with San Diego Group
For Pre-Election Services Related to 2018 Bond Reauthorization**

This AMENDMENT NO. 1 (“AMENDMENT”) to the PRE-ELECTION SERVICES AGREEMENT executed on July 17, 2018 (“AGREEMENT”) is made this 4th day of December in the year 2018, between the Santee School District, hereinafter referred to as “DISTRICT”, and The San Diego Group, hereinafter referred to as “CONSULTANT”. The DISTRICT and the CONSULTANT are sometimes referred to herein as a “PARTY” and collectively as the “PARTIES”. This AMENDMENT is made with reference to the following facts:

RECITALS

WHEREAS, on May 15, 2018, the Governing Board of the DISTRICT approved a resolution to place a bond reauthorization measure on the ballot for the November 6, 2018 General Election (“Bond Reauthorization”); and,

WHEREAS, on July 17, 2018, DISTRICT and CONSULTANT entered into the AGREEMENT to provide certain pre-election services related to the Bond Reauthorization; and,

WHEREAS, the Services to be Provided in the AGREEMENT (“Scope of Services”) were limited to “outreach to officials and organizations”, and Payment for Services was for a Not to Exceed amount of \$3,000.00; and,

WHEREAS, the PARTIES desire to amend the AGREEMENT to extend the term, expand the Scope of Services, and increase the Not to Exceed amount;

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

TERMS

1. The term of the AGREEMENT shall be amended to be July 18, 2018 through October 31, 2018.
2. The following tasks shall be added to the Scope of Services:
 - a. Advise the DISTRICT on developing a coordinated plan for providing fact based information to the public.
 - b. Review and provide information materials to the public including, but not limited to; emails, Powerpoint presentations, letters, website postings, FAQs, and other publications.
3. The Not to Exceed amount for Payment for Consulting Services shall be increased to \$6,500.00.
4. All other Terms of the AGREEMENT shall remain in full force and effect.

The PARTIES, through their authorized representatives, have executed this AMENDMENT as of the day and year first written above.

CONSULTANT:

DISTRICT:

John Wainio
President

Date

Karl Christensen
Assistant Superintendent

Date

Consent Item D.2.1. Approval/Ratification of Travel Requests
 Prepared by Karl Christensen
 December 4, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$16,693, and substitute costs of \$2,300, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - December 4, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Wednesday, 12/05/18	Karl Christensen	Business Services	Municipal Debt Symposium	San Diego	\$0	\$108	Business Services	Topics are debt financing, federal compliance, & public finance.	
Wednesday, 12/05/18	Alanda Prochazka	Carlton Oaks	Mindfulness Practices to Promote Executive Function	San Marcos	\$115	\$63	Professional Development	Training for improving students' executive function skills.	1
Sun-Tues, 12/09/18 - 12/11/18	Katie Borts	Human Resources	CSEBA Annual Members Summit	Temecula	\$0	\$72	Human Resources	Summit will focus on employee benefits.	
Monday, 12/10/18	Tim Larson	Human Resources	CSEBA Annual Members Summit	Temecula	\$0	\$51	Human Resources	Summit will focus on employee benefits.	
Tuesday, 01/08/19	John Schweller	Chel F. Harritt	Brief Intervention	SDCOE	\$0	\$93	Pupil Services	Building skills of counselors working with adolescents.	2
Wed-Thurs, 01/09/19 - 01/10/19	Andrew Johnston	Carlton Oaks	Restorative Justice Training	SDCOE	\$0	\$133	Professional Development	Introduction to Restorative Justice training and using Circles.	2
Wed-Thurs, 01/09/19 - 01/10/19	Tracy Fox	Carlton Oaks	Restorative Justice Training	SDCOE	\$230	\$133	Professional Development	Introduction to Restorative Justice training and using Circles.	2
Wed-Thurs, 01/09/19 - 01/10/19	Marci Gross	Carlton Oaks	Restorative Justice Training	SDCOE	\$230	\$133	Professional Development	Introduction to Restorative Justice training and using Circles.	2
Tuesday, 01/15/19	Tim Dobbins	Cajon Park	FRISK Legal Workshop	SDCOE	\$0	\$155	Human Resources	Review elements used in addressing performance issues.	
Wednesday, 01/30/19	Julia Rauscher	Cajon Park	Executive Function and Visualizing the Future	Santa Ana	\$0	\$243	Special Education	Training for improving students' executive function skills.	1
Wednesday, 03/20/19	Alanda Prochazka	Carlton Oaks	Tips, Tools, Terminology to Support Struggling Students	San Marcos	\$115	\$63	Professional Development	Instructional strategies to assist struggling students.	1
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
Tues-Sat, 11/27/18 - 12/01/18	Barbara Ryan	Board	CSBA Delegate Assembly and Annual Conference	San Francisco	\$0	\$2,399	Board of Education	Board Member Ryan serves as on the CSBA Delegate Assembly.	1, 2
Wed-Sat, 11/28/18 - 12/01/18	Dianne El-Hajj	Board	CSBA Annual Conference	San Francisco	\$0	\$1,846	Board of Education	Conference focus is innovative and effective ideas for school districts.	1, 2
Wed-Sat, 11/28/18 - 12/01/18	Dustin Burns	Board	CSBA Annual Conference	San Francisco	\$0	\$1,846	Board of Education	Conference focus is innovative and effective ideas for school districts.	1, 2
Wed-Sat, 11/28/18 - 12/01/18	Elena Levens-Craig	Board	CSBA Annual Conference	San Francisco	\$0	\$1,846	Board of Education	Conference focus is innovative and effective ideas for school districts.	1, 2
Wed-Sat, 11/28/18 - 12/01/18	Dr. Kristin Baranski	Superintendent	CSBA Annual Conference	San Francisco	\$0	\$1,846	Superintendent's Office	Conference focus is innovative and effective ideas for school districts.	1, 2
Wed-Thurs, 01/23/19 - 01/24/19	Katherine Ducharme	Carlton Hills	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Laura Barker	Carlton Hills	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Gillian Ryan	PRIDE Academy	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Bruce Jennings	Cajon Park	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Celina Register	Cajon Park	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Matthew Newcomb	Rio Seco	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant/OpenSciEd	Collaborate with science experts and educators.	1
Wed-Thurs, 01/23/19 - 01/24/19	Daniel Prouty	Educational Services	OpenSciEd Training	Sacramento	\$230	\$82	DROPS Grant	Collaborate with science experts and educators.	1
Thurs-Fri, 01/24/19 - 01/25/19	Karl Christensen	Business Services	CBO Forum	Fallbrook	\$0	\$306	Business Services	Conference focused on school business operations.	
Wed-Thurs, 02/20/19 - 02/21/19	Hannah Rainbolt	Educational Services	Positive Environments Network of Trainers	San Bernardino	\$0	\$333	Professional Development	Required training for appointed members.	2
Wed-Sat, 03/13/19 - 03/16/19	Dr. Stephanie Pierce	Educational Services	CUE Conference	Palm Springs	\$0	\$890	Professional Development	Use of educational technology in instruction.	1
Wed-Sat, 03/13/19 - 03/16/19	Kristen Eveland	Educational Services	CUE Conference	Palm Springs	\$0	\$890	Professional Development	Use of educational technology in instruction.	1
Wed-Sat, 03/13/19 - 03/16/19	Jennifer Rolf	Educational Services	CUE Conference	Palm Springs	\$0	\$890	Professional Development	Use of educational technology in instruction.	1
Wed-Sat, 03/13/19 - 03/16/19	Alicen Boulais	Educational Services	CUE Conference	Palm Springs	\$0	\$890	Professional Development	Use of educational technology in instruction.	1
Wed-Sat, 03/13/19 - 03/16/19	Daniel Prouty	Educational Services	CUE Conference	Palm Springs	\$0	\$890	Professional Development	Use of educational technology in instruction.	1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
 Prepared by Karl Christensen
 December 4, 2018

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of October 2018:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-457971 TO 14-471220	\$686,473.49
0900	N/A	
1200	14-462827 TO 14-471210	\$935.39
1300	14-459128 TO 14-470589	\$103,872.25
1400	14-457973 TO 14-460335	\$52,839.41
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-459728 TO 14-470567	\$166,902.82
3500	N/A	
4000	14-465487 TO 14-466104	\$50,903.20
6300	14-458428 TO 14-471217	\$19,468.41
TOTAL:		\$1,081,394.97

Student Body Warrants issued for the period of October 2018:

\$4,458.52

Payroll Warrants issued for the period of October 2018:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$4,972,844.67
12 00	12 00	\$21,318.23
13 00	13 00	\$113,995.46
14 00	14 00	
25 18	25 18	
63 00	63 00	\$214,975.90
TOTAL:		\$5,323,134.26

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of October as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,408,987.75 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of October 2018:

AMOUNT	LOCATION
\$ 40,273.45	PEPPER DRIVE SCHOOL
\$ 7,552.69	CARLTON HILLS SCHOOL
\$ 3,355.33	SYCAMORE CANYON SCH
\$ 6,090.89	PROSPECT AVENUE SCH
\$ 16,230.23	CAJON PARK SCHOOL
\$ 11,673.66	CHET F HARRITT SCH
\$ 39,485.21	CARLTON OAKS SCHOOL
\$ 33,014.77	RIO SECO SCHOOL
\$ 3,774.66	HILL CREEK SCHOOL
\$ 80.00	STATE PRE-SCHOOL
\$ 49.95	SANTEE SUCCESS
\$ 25,013.50	BOARD OF EDUCATION
\$ 3,851.62	SUPERINTENDENT DEPT
\$ 2,298.04	BUSINESS SERVICES
\$ 460.00	HUMAN RESOURCES
\$ 3,229.11	EDUCATIONAL SERVICES
\$197,050.48	SPECIAL EDUCATION
\$ 1,081.56	EDUCATIONAL PROJECTS
\$ 6,404.93	PUPIL SERVICES
\$ 1,443.98	DISTRICT LIBRARY
\$ 26,745.78	PROJECT SAFE
\$ 13,413.54	TECHNOLOGY SERVICES
\$ 97.23	OPERATIONS/CUSTODIAL
\$ 90,485.88	MAINTENANCE
\$ 13,877.96	TRANSPORTATION
\$ 13,439.16	FACILITIES MODERNIZATION
\$ 12,721.85	WAREHOUSE
\$ 226.21	CENTRAL KITCHEN
\$573,421.67	Total Purchase Orders – October 2018

RECOMMENDATION:

Administration recommends approval of purchase orders #0000006645 through #0000006875 and #000004544A issued October 1, 2018 through October 31, 2018.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$573,421.67 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2018-19

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING
OCTOBER 2018
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
000006664	10/1/2018	KINDERGARTEN SMORGASBOARD, LLC	REGISTRATION FEES	0100	\$ 225.00	002	PEPPER DRIVE SCHOOL
000006665	10/2/2018	ANIXTER/CLARK	LOCKS - NEW MODS - PD	2538	\$ 633.39	002	PEPPER DRIVE SCHOOL
000006669	10/2/2018	HOME DEPOT COMMERCIAL ACCOUNT	BLINDS - PD MOD'S	2538	\$ 779.20	002	PEPPER DRIVE SCHOOL
000006674	10/2/2018	SCHOOL MATE	PLANNERS - PD	0100	\$ 668.05	002	PEPPER DRIVE SCHOOL
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 2,422.41	002	PEPPER DRIVE SCHOOL
000006680	10/3/2018	OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 1,008.00	002	PEPPER DRIVE SCHOOL
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	002	PEPPER DRIVE SCHOOL
000006741	10/15/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 56.94	002	PEPPER DRIVE SCHOOL
000006771	10/16/2018	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTIONS - PD	0100	\$ 120.18	002	PEPPER DRIVE SCHOOL
000006772	10/17/2018	OFFICE DEPOT INC	CHAIRS - PD	0100	\$ 668.03	002	PEPPER DRIVE SCHOOL
000006776	10/17/2018	ABA EDUCATION FOUNDATION	TRAINING - PD	0100	\$ 506.25	002	PEPPER DRIVE SCHOOL
000006834	10/25/2018	HOLLAND'S CUSTOM CABINETS, INC.	CABINETS - PD MOD	2538	\$ 2,085.00	002	PEPPER DRIVE SCHOOL
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 175.00	002	PEPPER DRIVE SCHOOL
00004544A	10/9/2018	NINYO & MOORE	CONSTRUCTION TESTING SERVICES	2538	\$ 30,451.00	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 40,273.45		PEPPER DRIVE SCHOOL Total
000006649	10/1/2018	DATEL SYSTEMS	KEYBOARDS	0100	\$ 1,351.19	003	CARLTON HILLS SCHOOL
000006676	10/2/2018	AMAZON.COM	EASEL WHITE BOARD - CH	0100	\$ 80.80	003	CARLTON HILLS SCHOOL
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 329.02	003	CARLTON HILLS SCHOOL
000006687	10/5/2018	DISCOUNT SCHOOL SUPPLY	SUPPLIES - CH	0100	\$ 66.47	003	CARLTON HILLS SCHOOL
000006693	10/8/2018	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 218.74	003	CARLTON HILLS SCHOOL
000006702	10/8/2018	DIESEL PRINT COMPANY	SUPPLIES	0100	\$ 360.96	003	CARLTON HILLS SCHOOL
000006706	10/8/2018	AMAZON.COM	SUPPLIES - CH	0100	\$ 35.40	003	CARLTON HILLS SCHOOL
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	003	CARLTON HILLS SCHOOL
000006724	10/11/2018	EXCEL FUNDRAISING INC	FUNDRAISER	0100	\$ 2,468.00	003	CARLTON HILLS SCHOOL
000006731	10/11/2018	WORTHINGTON DIRECT	CLASSROOM FURNITURE	0100	\$ 802.14	003	CARLTON HILLS SCHOOL
000006736	10/11/2018	GRAINGER	SUPPLIES	0100	\$ 176.23	003	CARLTON HILLS SCHOOL
000006769	10/16/2018	DEMCO INC	LIBRARIAN SUPPLIES - CH	0100	\$ 60.08	003	CARLTON HILLS SCHOOL
000006770	10/16/2018	COMPANION CORPORATION	LIBRARY LABELS	0100	\$ 155.08	003	CARLTON HILLS SCHOOL
000006788	10/18/2018	CARROT-TOP INDUSTRIES INC	SUPPLIES	0100	\$ 473.04	003	CARLTON HILLS SCHOOL
000006836	10/25/2018	SOCIAL THINKING	CLASSROOM MATERIALS	0100	\$ 136.94	003	CARLTON HILLS SCHOOL
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 105.00	003	CARLTON HILLS SCHOOL
000006869	10/31/2018	DIESEL PRINT COMPANY	SIGNS / BANNERS - CH	0100	\$ 258.60	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 7,552.69		CARLTON HILLS SCHOOL Total
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 286.94	004	SYCAMORE CANYON SCH
000006741	10/15/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 12.89	004	SYCAMORE CANYON SCH
000006829	10/24/2018	SKEDADDLE FUNDRAISERS	FUNDRAISER - SC	0100	\$ 2,950.50	004	SYCAMORE CANYON SCH
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 105.00	004	SYCAMORE CANYON SCH
			TOTAL		\$ 3,355.33		SYCAMORE CANYON SCH Total
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 445.09	005	PROSPECT AVENUE SCH
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	005	PROSPECT AVENUE SCH
000006806	10/18/2018	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 60.00	005	PROSPECT AVENUE SCH
000006826	10/23/2018	BOOKPAL	CLASSROOM BOOKS - PA	0100	\$ 392.55	005	PROSPECT AVENUE SCH
000006844	10/26/2018	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTIONS	0100	\$ 1,486.25	005	PROSPECT AVENUE SCH
000006852	10/26/2018	EXCEL FUNDRAISING INC	FUNDRAISER - PA	0100	\$ 1,697.00	005	PROSPECT AVENUE SCH
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 35.00	005	PROSPECT AVENUE SCH
000006870	10/31/2018	NEWSELA	SOFTWARE LICENSES - PA	0100	\$ 1,500.00	005	PROSPECT AVENUE SCH
			TOTAL		\$ 6,090.89		PROSPECT AVENUE SCH Total

000006653	10/1/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 50.00	006	CAJON PARK SCHOOL
000006660	10/1/2018	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 60.00	006	CAJON PARK SCHOOL
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 307.71	006	CAJON PARK SCHOOL
000006694	10/8/2018	OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 1,438.00	006	CAJON PARK SCHOOL
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	006	CAJON PARK SCHOOL
000006709	10/9/2018	AMAZON.COM	ARTS ATTACK SUPPLIES	0100	\$ 25.82	006	CAJON PARK SCHOOL
000006719	10/10/2018	AMAZON.COM	SUPPLIES	0100	\$ 111.42	006	CAJON PARK SCHOOL
000006723	10/11/2018	AMAZON.COM	SUPPLIES	0100	\$ 86.09	006	CAJON PARK SCHOOL
000006727	10/11/2018	COMPANION CORPORATION	LIBRARY SUPPLIES	0100	\$ 140.08	006	CAJON PARK SCHOOL
000006727	10/11/2018	COMPANION CORPORATION	LIBRARY SUPPLIES	0100	\$ 15.00	006	CAJON PARK SCHOOL
000006732	10/11/2018	DISNEYLAND RESORT	ADMISSIONS	0100	\$ 12,100.00	006	CAJON PARK SCHOOL
000006736	10/11/2018	GRAINGER	SUPPLIES	0100	\$ 318.54	006	CAJON PARK SCHOOL
000006839	10/25/2018	VERNIER SOFTWARE & TECHNOLOGY	CLASSROOM MATERIALS	0100	\$ 1,032.57	006	CAJON PARK SCHOOL
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 70.00	006	CAJON PARK SCHOOL
			TOTAL		\$ 16,230.23		CAJON PARK SCHOOL Total
000006668	10/2/2018	ALLSTATE SIGN & PLAQUE CORP	SIGNS FOR CHET F. HARRITT	0100	\$ 107.45	007	CHET F HARRITT SCH
000006675	10/2/2018	PROJECT LEAD THE WAY	CLASSROOM MATERIALS	0100	\$ 594.78	007	CHET F HARRITT SCH
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 216.61	007	CHET F HARRITT SCH
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	007	CHET F HARRITT SCH
000006733	10/11/2018	VOCABULARY SPELLING CITY	MEMBERSHIP RENEWAL	0100	\$ 364.50	007	CHET F HARRITT SCH
000006740	10/15/2018	DISNEYLAND RESORT	ADMISSIONS	0100	\$ 6,930.00	007	CHET F HARRITT SCH
000006753	10/15/2018	SMART & FINAL	FOOD SUPPLIES FOR CHET	0100	\$ 118.03	007	CHET F HARRITT SCH
000006755	10/15/2018	SMART & FINAL	FOOD SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
000006756	10/15/2018	SMART & FINAL	FOOD SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
000006757	10/15/2018	SMART & FINAL	FOOD SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
000006812	10/23/2018	STEMSCOPES CALIFORNIA	SCIENCE SUPPLIES - CFH	0100	\$ 663.25	007	CHET F HARRITT SCH
000006837	10/25/2018	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 516.12	007	CHET F HARRITT SCH
000006837	10/25/2018	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 50.30	007	CHET F HARRITT SCH
000006849	10/26/2018	DELL MARKETING L.P.	COMPUTER - CFH	0100	\$ 651.89	007	CHET F HARRITT SCH
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 210.00	007	CHET F HARRITT SCH
000006861	10/30/2018	STEMSCOPES CALIFORNIA	CLASSROOM MATERIALS	0100	\$ 475.73	007	CHET F HARRITT SCH
			TOTAL		\$ 11,673.66		CHET F HARRITT SCH Total
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 1,158.91	008	CARLTON OAKS SCHOOL
000006690	10/5/2018	DELL MARKETING L.P.	WASTE CONTAINER - CO	0100	\$ 20.46	008	CARLTON OAKS SCHOOL
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	008	CARLTON OAKS SCHOOL
000006715	10/9/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 35.00	008	CARLTON OAKS SCHOOL
000006716	10/9/2018	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 60.00	008	CARLTON OAKS SCHOOL
000006759	10/15/2018	SCHOOL SPECIALTY, INC	CLASSROOM SUPPLIES - CO	0100	\$ 1,007.08	008	CARLTON OAKS SCHOOL
000006760	10/15/2018	AMAZON.COM	SUPPLIES - CO	0100	\$ 18.31	008	CARLTON OAKS SCHOOL
000006761	10/15/2018	AMAZON.COM	SUPPLIES - CO	0100	\$ 305.47	008	CARLTON OAKS SCHOOL
000006762	10/16/2018	PROCRAFT MEDIA	STAGE & LIGHTING - CO	0100	\$ 30,787.59	008	CARLTON OAKS SCHOOL
000006777	10/17/2018	TL SALES LLC	POWER TRASH CART	0100	\$ 2,580.61	008	CARLTON OAKS SCHOOL
000006843	10/26/2018	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	0100	\$ 871.36	008	CARLTON OAKS SCHOOL
000006851	10/26/2018	AL'S SPORT SHOP	PE CLOTHES - CO	0100	\$ 238.13	008	CARLTON OAKS SCHOOL
000006857	10/29/2018	SDCUE	REGISTRATION FEES	0100	\$ 35.00	008	CARLTON OAKS SCHOOL
000006866	10/30/2018	VALLEY INDUSTRIAL SPECIALTIES	WATER FILTERING STATION - CO	0100	\$ 1,892.29	008	CARLTON OAKS SCHOOL
			TOTAL		\$ 39,485.21		CARLTON OAKS SCHOOL Total
000006649	10/1/2018	DATEL SYSTEMS	KEYBOARDS	0100	\$ 409.45	009	RIO SECO SCHOOL
000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 907.21	009	RIO SECO SCHOOL
000006683	10/3/2018	CITY ELECTRIC SUPPLY	SUPPLIES - RS MOD	2538	\$ 1,772.49	009	RIO SECO SCHOOL
000006708	10/9/2018	CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	009	RIO SECO SCHOOL
000006712	10/9/2018	KRC ROCK INC	SUMMER PROJECTS - RS	0100	\$ 1,395.15	009	RIO SECO SCHOOL
000006713	10/9/2018	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMENT RENTAL	0100	\$ 486.35	009	RIO SECO SCHOOL

0000006735	10/11/2018 IXL LEARNING	LICENSE RENEWAL	0100	\$ 349.00	009	RIO SECO SCHOOL
0000006752	10/15/2018 OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 1,276.00	009	RIO SECO SCHOOL
0000006754	10/15/2018 IDENT-A-KID SERVICES OF AMERICA, INC	SUPPLIES - RS	0100	\$ 192.40	009	RIO SECO SCHOOL
0000006764	10/16/2018 COMPETITIVE METALS INC	SUPPLIES FOR RS MOD	2538	\$ 177.91	009	RIO SECO SCHOOL
0000006766	10/16/2018 HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - RS GARDEN	0100	\$ 112.63	009	RIO SECO SCHOOL
0000006781	10/17/2018 GB'S FENCE COMPANY	BALL FIELD NETTING AT RIO SECO	0100	\$ 13,600.00	009	RIO SECO SCHOOL
0000006820	10/23/2018 BENCHMARK EDUCATION CO	BOOKS - RS	0100	\$ 1,921.68	009	RIO SECO SCHOOL
0000006845	10/26/2018 AMAZON.COM	SUPPLIES - RS	0100	\$ 139.00	009	RIO SECO SCHOOL
0000006846	10/26/2018 SUPERINTENDENT OF SCHOOLS	SCIENCE DAY REGISTRATIONS - RS	0100	\$ 200.00	009	RIO SECO SCHOOL
0000006857	10/29/2018 SDCUE	REGISTRATION FEES	0100	\$ 70.00	009	RIO SECO SCHOOL
000004544A	10/9/2018 NINYO & MOORE	CONSTRUCTION TESTING SERVICES	2538	\$ 9,530.50	009	RIO SECO SCHOOL
		TOTAL		\$ 33,014.77		RIO SECO SCHOOL Total
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 164.62	010	HILL CREEK SCHOOL
0000006686	10/5/2018 MAINTEX INC	CUSTODIAL SUPPLIES - HC	0100	\$ 145.72	010	HILL CREEK SCHOOL
0000006708	10/9/2018 CAMFEL PRODUCTIONS INC	CONSULTANT SERVICES	0100	\$ 475.00	010	HILL CREEK SCHOOL
0000006739	10/15/2018 DEPARTMENT OF GENERAL SERVICES	RE-OPENING FEES - HC CLOSE OUT	2538	\$ 750.00	010	HILL CREEK SCHOOL
0000006774	10/17/2018 AMAZON.COM	SCIENCE SUPPLIES - HC	0100	\$ 106.03	010	HILL CREEK SCHOOL
0000006775	10/17/2018 HOME DEPOT COMMERCIAL ACCOUNT	SHEDS FOR HILL CREEK	0100	\$ 634.70	010	HILL CREEK SCHOOL
0000006831	10/25/2018 OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 952.00	010	HILL CREEK SCHOOL
0000006857	10/29/2018 SDCUE	REGISTRATION FEES	0100	\$ 140.00	010	HILL CREEK SCHOOL
0000006874	10/31/2018 SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION - HC	0100	\$ 406.59	010	HILL CREEK SCHOOL
		TOTAL		\$ 3,774.66		HILL CREEK SCHOOL Total
0000006654	10/1/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	1200	\$ 40.00	012	STATE PRE-SCHOOL
0000006663	10/1/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	1200	\$ 40.00	012	STATE PRE-SCHOOL
		TOTAL		\$ 80.00		STATE PRE-SCHOOL Total
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 49.95	016	SANTEE SUCCESS
		TOTAL		\$ 49.95		SANTEE SUCCESS Total
0000006700	10/8/2018 NIELSEN MERKSAMER PARRINELLO GROSS LLP	LEGAL SERVICES	0100	\$ 25,013.50	060	BOARD OF EDUCATION
		TOTAL		\$ 25,013.50		BOARD OF EDUCATION Total
0000006705	10/8/2018 ARENSON OFFICE FURNITURE	NESTING CHAIRS - BOARD ROOM	0100	\$ 3,828.36	062	SUPERINTENDENT DEPT
0000006811	10/23/2018 CITI CARDS /	SUPPLIES FOR PROJ. SAFE	0100	\$ 23.26	062	SUPERINTENDENT DEPT
		TOTAL		\$ 3,851.62		SUPERINTENDENT DEPT Total
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 432.02	064	BUSINESS SERVICES
0000006722	10/11/2018 WELLS FARGO BANK	COPS ADMIN FEES	0100	\$ 1,800.00	064	BUSINESS SERVICES
0000006773	10/17/2018 FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY	0100	\$ 66.02	064	BUSINESS SERVICES
		TOTAL		\$ 2,298.04		BUSINESS SERVICES Total
0000006679	10/3/2018 CASBO - SD IMPERIAL COUNTY	REGISTRATION FEES	0100	\$ 40.00	065	HUMAN RESOURCES
0000006805	10/18/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 280.00	065	HUMAN RESOURCES
0000006850	10/26/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 140.00	065	HUMAN RESOURCES
		TOTAL		\$ 460.00		HUMAN RESOURCES Total
0000006707	10/8/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 200.00	066	EDUCATIONAL SERVICES
0000006783	10/17/2018 OFFICE DEPOT INC	CHAIR FOR BONNER'S OFFICE	0100	\$ 334.01	066	EDUCATIONAL SERVICES
0000006790	10/18/2018 EDUCATIONAL DATA SYSTEMS INC	CELDT MATERIALS	0100	\$ 238.24	066	EDUCATIONAL SERVICES
0000006802	10/18/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 175.00	066	EDUCATIONAL SERVICES
0000006803	10/18/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 2,100.00	066	EDUCATIONAL SERVICES
0000006811	10/23/2018 CITI CARDS /	SUPPLIES FOR PROJ. SAFE	0100	\$ 76.86	066	EDUCATIONAL SERVICES
0000006857	10/29/2018 SDCUE	REGISTRATION FEES	0100	\$ 105.00	066	EDUCATIONAL SERVICES
		TOTAL		\$ 3,229.11		EDUCATIONAL SERVICES Total
0000006656	10/1/2018 NORTH INLAND SELPA	REGISTRATION FEES	0100	\$ 594.00	067	SPECIAL EDUCATION
0000006657	10/1/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 120.00	067	SPECIAL EDUCATION
0000006660	10/1/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 240.00	067	SPECIAL EDUCATION
0000006661	10/1/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 25.00	067	SPECIAL EDUCATION
0000006662	10/1/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 90.00	067	SPECIAL EDUCATION

0000006677	10/2/2018 ALLERGY EMERGENCY KIT, INC	STORAGE SHELF	0100	\$ 156.83	067	SPECIAL EDUCATION
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 120.86	067	SPECIAL EDUCATION
0000006684	10/3/2018 DAVE BANG ASSOCIATES INC	BENCHES AT CH	0100	\$ 2,213.13	067	SPECIAL EDUCATION
0000006691	10/5/2018 SIERRA ACADEMY	NPS	0100	\$ 27,486.53	067	SPECIAL EDUCATION
0000006725	10/11/2018 MHS INC	ASSESSMENTS	0100	\$ 879.67	067	SPECIAL EDUCATION
0000006726	10/11/2018 AMAZON.COM	SUPPLIES	0100	\$ 321.90	067	SPECIAL EDUCATION
0000006782	10/17/2018 SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$ 157,481.96	067	SPECIAL EDUCATION
0000006789	10/18/2018 VOLUNTEERS OF VACAVILLE	REPAIRS	0100	\$ 120.89	067	SPECIAL EDUCATION
0000006791	10/18/2018 AMAZON.COM	SUPPLIES	0100	\$ 397.96	067	SPECIAL EDUCATION
0000006804	10/18/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 60.00	067	SPECIAL EDUCATION
0000006806	10/18/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 180.00	067	SPECIAL EDUCATION
0000006808	10/18/2018 NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$ 30.00	067	SPECIAL EDUCATION
0000006815	10/23/2018 CRISIS PREVENTION INSTITUTE	WORKBOOKS	0100	\$ 2,398.95	067	SPECIAL EDUCATION
0000006823	10/23/2018 APPLE INC	IPADS - CH SPEC. ED.	0100	\$ 327.17	067	SPECIAL EDUCATION
0000006824	10/23/2018 BOARDMAKER	DISTRICT TRAINING	0100	\$ 895.50	067	SPECIAL EDUCATION
0000006838	10/25/2018 EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 20.00	067	SPECIAL EDUCATION
0000006871	10/31/2018 AMAZON.COM	CRASH CART SUPPLIES FOR DIST.	0100	\$ 2,252.29	067	SPECIAL EDUCATION
0000006873	10/31/2018 WESTERN PSYCHOLOGICAL SERVICES	ASSESSMENT FORMS	0100	\$ 604.76	067	SPECIAL EDUCATION
0000006875	10/31/2018 UNITED PARCEL SERVICE	SHIPPING CHARGE FOR RETURNS	0100	\$ 33.08	067	SPECIAL EDUCATION
		TOTAL		\$ 197,050.48		SPECIAL EDUCATION Total
0000006821	10/23/2018 MIDAMERICA BOOKS	LIBRARY BOOKS - PD	0100	\$ 913.90	068	EDUCATIONAL PROJECTS
0000006862	10/30/2018 MIDAMERICA BOOKS	LIBRARY BOOKS - CO	0100	\$ 167.66	068	EDUCATIONAL PROJECTS
		TOTAL		\$ 1,081.56		EDUCATIONAL PROJECTS Total
0000006655	10/1/2018 CALIFORNIA SCHOOL NURSES ORGANIZATION	REGISTRATION FEES	0100	\$ 115.00	070	PUPIL SERVICES
0000006658	10/1/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 125.00	070	PUPIL SERVICES
0000006659	10/1/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 200.00	070	PUPIL SERVICES
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 247.80	070	PUPIL SERVICES
0000006701	10/8/2018 PROJECT LEAD THE WAY	SUPPLIES FOR PLTW - CFH	0100	\$ 3,533.13	070	PUPIL SERVICES
0000006807	10/18/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 75.00	070	PUPIL SERVICES
0000006868	10/31/2018 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 385.00	070	PUPIL SERVICES
0000006872	10/31/2018 BREAKOUT EDU	CLASSROOM MATERIALS	0100	\$ 1,724.00	070	PUPIL SERVICES
		TOTAL		\$ 6,404.93		PUPIL SERVICES Total
0000006822	10/23/2018 BARNES AND NOBLE BOOKSELLERS	BOOKS	0100	\$ 1,443.98	071	DISTRICT LIBRARY
		TOTAL		\$ 1,443.98		DISTRICT LIBRARY Total
0000006651	10/1/2018 SMART & FINAL	PROJECT SAFE SUPPLIES	6300	\$ 149.61	072	PROJECT SAFE
0000006652	10/1/2018 AMAZON.COM	SUPPLIES FOR CO PROJ. SAFE	6300	\$ 303.82	072	PROJECT SAFE
0000006671	10/2/2018 DIXIELINE LUMBER COMPANY	TREX FOR DECKS - PROJ. SAFE	6300	\$ 356.59	072	PROJECT SAFE
0000006678	10/2/2018 OFFICE DEPOT INC	OFFICE SUPPLIES	6300	\$ 1,437.83	072	PROJECT SAFE
0000006682	10/3/2018 OMA'S PUMPKIN PATCH	ADMISSIONS	6300	\$ 1,464.00	072	PROJECT SAFE
0000006685	10/3/2018 S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$ 381.33	072	PROJECT SAFE
0000006692	10/8/2018 SMART & FINAL	FOOD SUPPLIES -YALE PRE-SCHOOL	6300	\$ 300.00	072	PROJECT SAFE
0000006695	10/8/2018 SMART & FINAL	SUPPLIES - PROJ. SAFE	6300	\$ 107.75	072	PROJECT SAFE
0000006696	10/8/2018 AMAZON.COM	SUPPLIES - PROJ. SAFE	6300	\$ 366.35	072	PROJECT SAFE
0000006710	10/9/2018 SMART & FINAL	SNACKS FOR OUT OF SCHOOL TIME	6300	\$ 500.00	072	PROJECT SAFE
0000006717	10/10/2018 AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$ 141.28	072	PROJECT SAFE
0000006718	10/10/2018 AMAZON.COM	SUPPLIES - PROJ. SAFE	6300	\$ 227.42	072	PROJECT SAFE
0000006730	10/11/2018 SMART & FINAL	SUPPLIES	6300	\$ 500.00	072	PROJECT SAFE
0000006734	10/11/2018 HANGSAFE HOOKS	BACK-PACK HOOKS - PROJ. SAFE	6300	\$ 774.65	072	PROJECT SAFE
0000006738	10/11/2018 UNITED PARCEL SERVICE	SHIPPING CHARGES	6300	\$ 12.51	072	PROJECT SAFE
0000006750	10/15/2018 SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$ 500.00	072	PROJECT SAFE
0000006751	10/15/2018 SMART & FINAL	SUPPLIES FOR YALE	6300	\$ 500.00	072	PROJECT SAFE
0000006779	10/17/2018 SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$ 1,000.00	072	PROJECT SAFE
0000006780	10/17/2018 DELL MARKETING L.P.	PRINTER - YALE	6300	\$ 218.74	072	PROJECT SAFE

0000006784	10/17/2018	DELL MARKETING L.P.	LAPTOPS - OOST	6300	\$ 9,832.71	072	PROJECT SAFE
0000006809	10/19/2018	SMART & FINAL	SUPPLIES FOR YALE PRE-SCHOOL	6300	\$ 500.00	072	PROJECT SAFE
0000006811	10/23/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$ 1,961.47	072	PROJECT SAFE
0000006811	10/23/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$ 2,289.07	072	PROJECT SAFE
0000006813	10/23/2018	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$ 200.00	072	PROJECT SAFE
0000006814	10/23/2018	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$ 200.00	072	PROJECT SAFE
0000006819	10/23/2018	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	\$ 274.77	072	PROJECT SAFE
0000006832	10/25/2018	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$ 526.87	072	PROJECT SAFE
0000006863	10/30/2018	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$ 1,000.00	072	PROJECT SAFE
0000006864	10/30/2018	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$ 275.03	072	PROJECT SAFE
0000006865	10/30/2018	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$ 443.98	072	PROJECT SAFE
			TOTAL		\$ 26,745.78		PROJECT SAFE Total
0000006650	10/1/2018	SEHI COMPUTER PRODUCTS INC	REPL BULBS - CFH	4000	\$ 243.11	073	TECHNOLOGY SERVICES
0000006699	10/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$ 494.59	073	TECHNOLOGY SERVICES
0000006703	10/8/2018	SEHI COMPUTER PRODUCTS INC	REPL BULBS - TECH	4000	\$ 1,191.57	073	TECHNOLOGY SERVICES
0000006810	10/19/2018	DAILY JOURNAL CORPORATION	ADVERTISEMENT FOR RFP	0100	\$ 150.80	073	TECHNOLOGY SERVICES
0000006830	10/24/2018	SHI INTERNATIONAL CORP	ANNUAL LICENSES	0100	\$ 6,817.60	073	TECHNOLOGY SERVICES
0000006649	10/1/2018	DATEL SYSTEMS	KEYBOARDS	0100	\$ 2,333.87	091	TECHNOLOGY SERVICES
0000006672	10/2/2018	CDW GOVERNMENT INC	IPAD CASES	0100	\$ 284.18	091	TECHNOLOGY SERVICES
0000006704	10/8/2018	APPLE INC	ADAPTER - PA	0100	\$ 951.05	091	TECHNOLOGY SERVICES
0000006758	10/15/2018	GROUP VERTICAL	IPAD SUPPLIES	0100	\$ 451.77	091	TECHNOLOGY SERVICES
0000006827	10/23/2018	MICRO REPLAY	REPAIR SERVICES	0100	\$ 495.00	091	TECHNOLOGY SERVICES
			TOTAL		\$ 13,413.54		TECHNOLOGY SERVICES Total
0000006670	10/2/2018	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 50.86	074	OPERATIONS/CUSTODIAL
0000006737	10/11/2018	MAINTEX INC	PARTS FOR EQUIPMENT REPAIRS	0100	\$ 46.37	074	OPERATIONS/CUSTODIAL
			TOTAL		\$ 97.23		OPERATIONS/CUSTODIAL Total
39 0000006645	10/1/2018	STANDARD ELECTRONICS	EMERGENCY REPAIR -PA PRESCHOOL	0100	\$ 12,345.00	075	MAINTENANCE
0000006646	10/1/2018	METAL FAB LOGISTICS INC.	RAIN GUTTER REPAIRS	0100	\$ 210.82	075	MAINTENANCE
0000006648	10/1/2018	WASTE MANAGEMENT OF EL CAJON -	SURPLUS TRASH REMOVAL	0100	\$ 362.36	075	MAINTENANCE
0000006648	10/1/2018	WASTE MANAGEMENT OF EL CAJON -	SURPLUS TRASH REMOVAL	0100	\$ 689.40	075	MAINTENANCE
0000006666	10/2/2018	MEACOR SIGNS	EMERGENCY SIGNS	0100	\$ 70.04	075	MAINTENANCE
0000006681	10/3/2018	GB'S FENCE COMPANY	CPJH FENCE REPAIRS	0100	\$ 1,095.00	075	MAINTENANCE
0000006688	10/5/2018	LOWE'S STORE #1661	ROOFING SUPPLIES	0100	\$ 2,853.36	075	MAINTENANCE
0000006689	10/5/2018	HALDEMAN INC	HVAC SUPPLIES	0100	\$ 377.13	075	MAINTENANCE
0000006697	10/8/2018	ADVANCE PLUMBING CO	EMERGENCY REPAIRS - PD	0100	\$ 18,753.00	075	MAINTENANCE
0000006698	10/8/2018	BUCKMAN FENCE COMPANY	FENCING - TRANS YARD	0100	\$ 3,360.00	075	MAINTENANCE
0000006699	10/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$ 3,588.60	075	MAINTENANCE
0000006720	10/10/2018	BRITE VISUAL PRODUCTS INC	WHITE BOARD REPL PANELS	0100	\$ 764.88	075	MAINTENANCE
0000006721	10/10/2018	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMENT RENTAL	0100	\$ 1,710.00	075	MAINTENANCE
0000006801	10/18/2018	COMPETITIVE METALS INC	MAINT. SUPPLIES	0100	\$ 123.02	075	MAINTENANCE
0000006816	10/23/2018	VALLEY INDUSTRIAL SPECIALTIES	DRINKING FOUNTAINS - PA	0100	\$ 6,217.90	075	MAINTENANCE
0000006847	10/26/2018	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS CONSULTATION SVCS	0100	\$ 895.00	075	MAINTENANCE
0000006855	10/29/2018	ABABA BOLT	MAINTENANCE SUPPLIES	0100	\$ 123.52	075	MAINTENANCE
0000006867	10/30/2018	24-HOUR ELEVATOR, INC.	ELEVATOR FAN	0100	\$ 149.00	075	MAINTENANCE
0000006713	10/9/2018	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMENT RENTAL	0100	\$ 972.85	080	MAINTENANCE
0000006714	10/9/2018	GREENBRIER LAWN & TREE EXPERT CO.	ANNUAL TREE TRIMMING & REMOVAL	0100	\$ 35,000.00	080	MAINTENANCE
0000006765	10/16/2018	CABLE, PIPE & LEAK DETECTION,	LOCATE UTILITIES SERVICES	0100	\$ 825.00	080	MAINTENANCE
			TOTAL		\$ 90,485.88		MAINTENANCE Total
0000006667	10/2/2018	ABACOR INC	EQUIPMENT REPAIR	0100	\$ 649.50	076	TRANSPORTATION
0000006699	10/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$ 3,668.65	076	TRANSPORTATION
0000006699	10/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$ 3,336.12	076	TRANSPORTATION
0000006728	10/11/2018	ROMAN'S TRUCK	BUS REPAIRS	0100	\$ 1,607.89	076	TRANSPORTATION
0000006729	10/11/2018	DION INTERNATIONAL TRUCKS LLC	SUPPLIES FOR REPAIRS	0100	\$ 354.90	076	TRANSPORTATION

0000006738	10/11/2018	UNITED PARCEL SERVICE	SHIPPING CHARGES	0100	\$ 9.73	076	TRANSPORTATION
0000006742	10/15/2018	DION INTERNATIONAL TRUCKS LLC	BUS REPAIRS	0100	\$ 241.79	076	TRANSPORTATION
0000006743	10/15/2018	ROADONE	TOWING SERVICES	0100	\$ 270.00	076	TRANSPORTATION
0000006745	10/15/2018	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	0100	\$ 258.67	076	TRANSPORTATION
0000006746	10/15/2018	PAULEY EQUIPMENT CO	PARTS FOR REPAIRS	0100	\$ 12.96	076	TRANSPORTATION
0000006747	10/15/2018	SNAP-ON TOOLS	SHOP SUPPLIES	0100	\$ 226.54	076	TRANSPORTATION
0000006748	10/15/2018	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$ 75.47	076	TRANSPORTATION
0000006749	10/15/2018	HAWTHORNE MACHINERY CO	PARTS FOR REPAIRS	0100	\$ 90.86	076	TRANSPORTATION
0000006778	10/17/2018	COMPETITIVE METALS INC	SUPPLIES FOR REPAIRS	0100	\$ 371.10	076	TRANSPORTATION
0000006785	10/17/2018	ZONAR SYSTEMS	SAFETY SUPPLIES FOR NEW BUSES	0100	\$ 1,270.09	076	TRANSPORTATION
0000006786	10/17/2018	SAN DIEGO FRICTION PRODUCTS	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 19.33	076	TRANSPORTATION
0000006787	10/17/2018	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$ 99.86	076	TRANSPORTATION
0000006817	10/23/2018	CHICK'S ELECTRIC MOTOR SERVICE	SUPPLIES FOR REPAIRS	0100	\$ 683.31	076	TRANSPORTATION
0000006818	10/23/2018	PENSKE FORD	SUPPLIES FOR REPAIRS	0100	\$ 236.67	076	TRANSPORTATION
0000006853	10/29/2018	PENSKE FORD	PARTS FOR REPAIRS	0100	\$ 76.98	076	TRANSPORTATION
0000006854	10/29/2018	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$ 317.54	076	TRANSPORTATION
			TOTAL		\$ 13,877.96		TRANSPORTATION Total
0000006673	10/2/2018	INLAND PACIFIC RESOURCE	MULCH/CHIPS FOR VOLUNTEER DAY	0100	\$ 7,018.50	077	FACILITIES MODERNIZATION
0000006763	10/16/2018	HOME DEPOT COMMERCIAL ACCOUNT	M&O FLOODING SUPPLIES	0100	\$ 180.63	077	FACILITIES MODERNIZATION
0000006767	10/16/2018	DEPARTMENT OF GENERAL SERVICES	PLAN CK FEES - PD EV STATION	0100	\$ 1,130.03	077	FACILITIES MODERNIZATION
0000006833	10/25/2018	DFS FLOORING	CARPET - RM 22 - PD	0100	\$ 5,110.00	077	FACILITIES MODERNIZATION
			TOTAL		\$ 13,439.16		FACILITIES MODERNIZATION Total
0000006647	10/1/2018	ULINE	SUPPLIES FOR WAREHOUSE	0100	\$ 408.55	078	WAREHOUSE
0000006768	10/16/2018	WASTE MANAGEMENT OF EL CAJON -	REFUSE DISPOSAL - ALL SITES	0100	\$ 605.10	078	WAREHOUSE
0000006792	10/18/2018	ALERT SERVICES, INC	INVENTORY REPLENISHMENT	0100	\$ 86.37	078	WAREHOUSE
0000006793	10/18/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$ 450.93	078	WAREHOUSE
0000006794	10/18/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$ 165.50	078	WAREHOUSE
0000006795	10/18/2018	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$ 7,211.71	078	WAREHOUSE
0000006796	10/18/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 24.44	078	WAREHOUSE
0000006797	10/18/2018	CENTRAL SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 659.97	078	WAREHOUSE
0000006798	10/18/2018	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$ 152.04	078	WAREHOUSE
0000006799	10/18/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 509.83	078	WAREHOUSE
0000006800	10/18/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 29.42	078	WAREHOUSE
0000006858	10/30/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 823.21	078	WAREHOUSE
0000006859	10/30/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 1,516.69	078	WAREHOUSE
0000006860	10/30/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 78.09	078	WAREHOUSE
			TOTAL		\$ 12,721.85		WAREHOUSE Total
0000006678	10/2/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	1300	\$ 217.28	090	CENTRAL KITCHEN
0000006835	10/25/2018	WILLY'S ELECTRONIC SUPPLY-SD	ELECTRICAL SUPPLIES	1300	\$ 8.93	090	CENTRAL KITCHEN
			TOTAL		\$ 226.21		CENTRAL KITCHEN Total
					\$573,421.67		GRAND TOTAL

Consent Item D.2.4.
Prepared by Karl Christensen
December 4, 2018

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22619 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$1,978.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number Name	Memo	Amount
11/02/18	22619 Bethany Sumner	Payroll payment	1,977.27

Total Checks Written **\$1,977.27**

Bank Fees - Oct 2018 0.73

Total to be Reimbursed **\$1,978.00**

Total to Deduct from Future Reimbursement

Consent Item D.2.5. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 November 6, 2018

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
(None)			
GRANTS			
Learning Garden Grant	\$4,000.00	Santee School District Foundation	Rio Seco School
Growth Mindset Grant	\$1,052.00		Sycamore Canyon School
Outdoor Learning Grant	\$1,700.00		Santee Success Program
BEQUESTS			
(None)			
TOTAL RECEIVED	\$6,752.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$6,752.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6. Approval/Ratification of General Services Agreements
 Prepared by Karl Christensen
 December 4, 2018

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Alliance for African Assistance Global Village	Interpretation and Translation Services	9/19/18 – 6/30/19	\$15,000.00	Educational Services

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 December 4, 2018

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period October 1, 2018 through October 31, 2018.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 203 transactions totaling \$20,389.37 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181004	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANT STORE	(26.37)	Credit for returned baskets - wrong size
20181004	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	19.16	Dairy free cheese
20181005	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	13.99	Clear serving plastic bottles
20181012	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	63.99	Printer toner/ink
20181012	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	63.99	Printer toner/ink
20181012	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	145.45	Printer toner/ink
20181012	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*MT2OM5RP2	34.70	Almond milk
20181012	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANT STORE	(24.33)	Returned woven baskets breakfast cart
20181015	ABEL,CATHY	CHILD NUTRITION	CALIFORNIA SCHOOL NUTR	472.00	Conference registration/annual dues
20181016	ABEL,CATHY	CHILD NUTRITION	WALMART.COM	4.95	Batteries 3V
20181017	ABEL,CATHY	CHILD NUTRITION	DOMYOWN.COM	59.78	Fly lights glue boards
20181029	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	19.16	Vegan cheese
20181031	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*M85IZ51F1	57.75	Almond milk
				904.22	
20181019	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US*M831V5OQ0	57.83	Thermoscans for Health Clerk thermometer
20181023	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US*M88V49N10	62.72	Giant Checkers mat for PE
20181026	ALBERT,DIANN L	CHET F. HARRITT	VONS #1897	16.98	Food for Student Ambassador Training
20181028	ALBERT,DIANN L	CHET F. HARRITT	CHEFTOYS.COM	252.35	Racks and trays for art program
20181031	ALBERT,DIANN L	CHET F. HARRITT	USPS PO 0570200071	12.72	Postage for Box Tops
				402.60	
20181003	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	47.14	Board meeting supplies
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	41.17	Supplies for Week of School Administrators
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	373.35	One Team, One Voice, One Mission t-shirts
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	8.23	Miscellaneous meeting supplies
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	(41.17)	Credit for purchase
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	19.98	Board meeting supplies
20181004	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	21.98	Board meeting supplies
20181005	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	30.48	PLT meeting supplies
20181007	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD #204874 E	257.57	Catering for SLS meeting
20181011	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	59.39	Board meeting supplies
20181014	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL93110809317	27.02	Miscellaneous meeting supplies
20181016	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINE	23.99	Board meeting supplies
20181018	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	596.13	District t-shirts
20181018	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	17.97	Board meeting supplies
20181021	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	311.75	CSBA Conference accommodations
20181024	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GIANT PIZZA KING #10	68.54	Supplies for Strategic Planning Focus Group
20181024	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	70.20	Supplies for Strategic Planning Focus Group
20181024	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	(393.75)	CSBA Registration reimbursement
20181029	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CUE	1,795.00	Conference registration for S. Pierce, D. Prouty, A. Boulais, K. Eveland, and J. Rolf
				3,334.97	
20181003	BAKER,HOPE	OST PROGRAMS	EB AGGRESSIONS TANTRU	10.00	YALE preschool Professional Development for Staff
20181003	BAKER,HOPE	OST PROGRAMS	EB AGGRESSIONS TANTRU	10.00	YALE preschool Professional Development for Staff
20181003	BAKER,HOPE	OST PROGRAMS	EB AGGRESSIONS TANTRU	5.00	YALE preschool Professional Development for Staff
20181003	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	95.23	Open House items, pumpkin, cutlery, napkins, whip cream
20181004	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	196.60	Open house classroom supplies, car seat for regulations licensing for field trips, sprinkles, cream, cherries, bowls
20181005	BAKER,HOPE	OST PROGRAMS	SPROUTS FARMERS MARK	48.76	Fall activity with YALE children-apples, pumpkins
20181010	BAKER,HOPE	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	5.50	Behavior support booklet for kids with Autism
20181010	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	11.85	Carry totes, napkins, plates for YALE program
20181010	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	105.66	Play dough, binders, paper plates, clip boards, for YALE
20181011	BAKER,HOPE	OST PROGRAMS	JOANN STORES #1011	12.49	Sensory bottles for YALE
20181015	BAKER,HOPE	OST PROGRAMS	HOBBY-LOBBY #658	74.78	Classroom supplies for YALE preschool for arts and crafts
20181021	BAKER,HOPE	OST PROGRAMS	OTC BRANDS, INC.	38.99	Crafts for YALE, stencils, stamps, assorted toys
				614.86	
20181012	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	FIVE STAR EXPRESS CAR	60.00	Reduced booklet for car washes for company trucks - Maint & Grounds
20181026	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EL CAJON BLUEPRINT LLC	155.88	Blueprints for Santee Site for Developer (Escrow Request)
20181028	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EL CAJON BLUEPRINT LLC	124.70	Scan of Plans for Santee School Site for Developer (Escrow Request)
				340.58	
20181015	BENEDETTO,ANGELO	CAJON PARK	4ALLPROMOS	186.95	Attendance incentives for whole class attendance
20181024	BENEDETTO,ANGELO	CAJON PARK	SMARTNFINAL92910809291	15.86	Refreshments for ELAC meeting: Parent Involvement
				202.81	
20181005	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM	214.96	PE equipment
20181005	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*MT62L2QK0	12.98	Cables
20181005	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*MT62L2QK0	12.97	Reading intervention tool
20181007	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM	53.75	PE equipment
20181030	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM	30.71	Items for SEL activity
				325.37	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181009	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	263.61	Clock, sponges,disinfecting wipes, easel, lego friends, bubbles for Cajon park OSTP
20181010	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	10.18	Pom Poms for crafts for Cajon Park OSTP
20181012	BRASHER,PAMELA	OST PROGRAMS	VONS #1897	21.65	Rootbeer and ice cream for non compliant day for OSTP
20181014	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	126.80	Games, galaxy rocket items for Carlton Hills Project SAFE
20181017	BRASHER,PAMELA	OST PROGRAMS	JOANN STORES #1011	136.71	Craft items for OSTP, latch hooks, spindles
20181017	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS, INC.	377.65	Various craft items for OSTP at Carlton Hills
20181018	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	18.54	Binders for ERC and Carlton Oaks Project SAFE
20181019	BRASHER,PAMELA	OST PROGRAMS	THE HOME DEPOT #0673	45.58	Gardening items for Carlton Oaks Project SAFE (herbs, soil, seeds, rosemary)
				<u>1,000.72</u>	
20181015	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	LAKES MARKET AND DELI	20.81	Special Board meeting supplies
				<u>20.81</u>	
20181005	BROWN,TIFFANI	PEPPER DRIVE	CUSTOMINK LLC	(10.00)	Refund from Custom Ink
20181005	BROWN,TIFFANI	PEPPER DRIVE	CUSTOMINK LLC	454.08	PBIS materials
20181005	BROWN,TIFFANI	PEPPER DRIVE	CUSTOMINK LLC	344.89	PBIS branding
				<u>788.97</u>	
20181025	DOBBINS,TIMOTHY	CAJON PARK	DOMINO'S 7708	41.44	Pizza with the Principal Celebration (K-5)
				<u>41.44</u>	
20181014	EDMONSTON,ERICA	RIO SECO	ELITE WEAR	233.82	PBIS T-Shirts for Office Staff, Leadership Team and Positive School Climate Committee to promote school motto
20181016	EDMONSTON,ERICA	RIO SECO	OTC BRANDS, INC.	197.20	Halloween Grams ASB to reimburse general fund for these expenses
				<u>431.02</u>	
20181001	FORSTER,CHASITY	HILL CREEK	SMARTNFINAL92910809291	12.70	Student incentives Bulldog Best ticket collection bin
20181005	FORSTER,CHASITY	HILL CREEK	THE HARDWOOD & HARDWAR	709.75	Wood for Wood Shop elective class
20181009	FORSTER,CHASITY	HILL CREEK	OFFICE DEPOT #908	22.23	File folders for office staff
20181026	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	28.82	ELAC Meeting food
20181030	FORSTER,CHASITY	HILL CREEK	THE HOME DEPOT #0673	20.99	PVC materials for Safety Patrol staff
				<u>794.49</u>	
20181002	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	40.95	Storage for STEAM Maker space
20181007	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MT0MB6S72	333.37	Project Lead the Way supplies for middle school
20181007	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MT50O2DM2	34.46	Project Lead the Way supplies for middle school
20181008	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MT5K20712	19.91	Project Lead the Way supplies for middle school
20181008	HICKS,TYLENE	CHET F. HARRITT	OTC BRANDS, INC.	113.31	Math manipulatives
20181009	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #5140	59.74	Supplies for School Ambassador Training
20181009	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #2099	44.63	Office supplies
20181010	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*MT0IN49V2	91.05	Math manipulatives
20181011	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MT81Q3IR2	6.66	Math manipulatives
20181025	HICKS,TYLENE	CHET F. HARRITT	PARTY CITY 441	5.38	Plates for Trunk or Treat Cake Walk
20181030	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	51.51	Office supplies
				<u>800.97</u>	
20181005	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MT0ST6QG0	47.22	Art supplies
20181005	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MT1BR2DC2	23.31	Art supplies
20181007	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MT5R94DJ2	43.92	Art supplies
20181007	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MT4OJ9DW2	199.95	Cone cart
20181009	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*MT0PF62E1	336.62	Supplies for Photographic Arts Elective
20181025	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*M848O33X0	159.96	Umbrellas for lunch court
				<u>810.98</u>	
20181015	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM*MT8E1100 A	45.20	Staff Professional Development materials
20181025	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM*M838O13U0	33.81	Staff Professional Development materials
				<u>79.01</u>	
20181002	LOCKE,SUMMER	SYCAMORE CANYON	MOBYMAX	49.00	Supplemental math support for 5th grade students
20181011	LOCKE,SUMMER	SYCAMORE CANYON	TRACTOR SUPPLY CO #550	173.17	Garden netting
20181012	LOCKE,SUMMER	SYCAMORE CANYON	TRACTOR SUPPLY CO #550	(21.63)	Refund from garden fencing
20181024	LOCKE,SUMMER	SYCAMORE CANYON	CODIEDOG.COM DEPOSIT O	599.00	Red Ribbon Week Assembly
20181029	LOCKE,SUMMER	SYCAMORE CANYON	HYATT PLACE	134.70	LAS Karla Ortiz attended Guided Reading Conference
20181029	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*M80CX4EV2	35.98	2 wobble cushions ordered for students with 504 Plans
				<u>970.22</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181004	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLEMANAGER	55.00	MDM for teachers' Macbooks
20181010	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MT2V90S30	16.15	Wireless keyboard and mouse
20181011	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	LIGHTSPEED TECHNOLOGIE	30.17	Batteries for redcat microphone SC
20181014	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MT5H62930	327.55	High-speed HDMI cable, 3', 2pk & 2 Apple TVs, 32GB for Pepper Drive
20181017	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MT1NT9YH1	41.94	USB 3.0 cables A-male to Micro-B 9'
20181017	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*MT0Q09WF0	32.31	Dual monitor desk stand for Candy Byerly
20181019	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
20181019	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*M80Y08LI2	43.09	Classroom speaker set for HC
20181021	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*M89LK5ZB2	7.53	HDMI cable, 6' for Mike Olander
20181023	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*M87P79Z21	12.92	Mini DisplayPort to VGA Adapter for MacBook for Hannah Rainbolt
20181026	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*M83693TD0	52.70	Tablet case for Technology
20181029	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	OFFICE DEPOT #908	15.09	Hiliter 5pk, and fine point pens
				<u>659.44</u>	
20181005	MARTIN, SUZANNE	HILL CREEK	THE HARDWOOD & HARDWAR	678.28	Wood for elective course- student projects
20181009	MARTIN, SUZANNE	HILL CREEK	OFFICESUPPLY.COM	31.12	File caddy for speech pathologist
20181010	MARTIN, SUZANNE	HILL CREEK	IKEA SAN DIEGO	116.18	Stools for science lab
20181011	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM*MT79L1R71	96.78	File folders for speech pathologist, visual clock timer for students
20181011	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*MT0U657U0	25.51	Table cloth for award ceremonies- student recognition and parent celebration
20181011	MARTIN, SUZANNE	HILL CREEK	WALMART.COM	40.62	Instructional materials- composition books and labels
				<u>988.49</u>	
20181001	MCGINTY, MIRIAM	SPECIAL EDUCATION	ADOBE *EXPORTPDF SUB	23.88	Office supplies/Adobe
20181003	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MT30W2892	21.06	Ear muffs hearing protection for SDC student
20181012	MCGINTY, MIRIAM	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	4.84	ADDES-4 Protocols
20181012	MCGINTY, MIRIAM	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	21.84	ADDES-4 Protocols
20181012	MCGINTY, MIRIAM	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	21.82	ADDES-4 protocols
20181023	MCGINTY, MIRIAM	SPECIAL EDUCATION	SSI SCHOOL SPECIALTY	31.30	Smart loop scissors
20181024	MCGINTY, MIRIAM	SPECIAL EDUCATION	BLAZE PIZZA #1019	10.72	Lunch at conference
20181026	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M89MC6TF1	17.98	Chewies for OT SDC student
20181026	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M86DV2JF1	23.54	Chewies for SDC OT student
20181026	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M84D02JQ1	23.54	Chewies
20181026	MCGINTY, MIRIAM	SPECIAL EDUCATION	BIRBA	18.30	Food during travel
20181026	MCGINTY, MIRIAM	SPECIAL EDUCATION	STARBUCKS STORE 05235	6.00	Breakfast during travel
20181028	MCGINTY, MIRIAM	SPECIAL EDUCATION	STARBUCKS STORE 05235	6.00	Food on travel
20181029	MCGINTY, MIRIAM	SPECIAL EDUCATION	HILTON	357.80	Hotel on travel
20181029	MCGINTY, MIRIAM	SPECIAL EDUCATION	STARBUCKS STORE 05235	7.70	Food on travel
20181031	MCGINTY, MIRIAM	SPECIAL EDUCATION	1STAIDSUPPLIES.COM	38.86	1st Aid supplies for crash carts at school sites
				<u>635.18</u>	
20181019	MCKINNON, KATHY	EDUCATIONAL SERVICES	AMAZON.COM*M89AZ10Y1	41.54	Prof. Dev. - Supplies/books
20181019	MCKINNON, KATHY	EDUCATIONAL SERVICES	SPROUTS FARMERS MARK	8.83	Prof. Dev. - Food - Instructional Leadership Team Meeting
20181021	MCKINNON, KATHY	EDUCATIONAL SERVICES	THE WRAPSHACK	141.42	Prof. Dev. - Food - Instructional Leadership Team Meeting
				<u>191.79</u>	
20181012	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*MT1U229U1	52.83	Prof. Dev. - Supplies/books
20181025	MINUTELLI, DAWN	EDUCATIONAL SERVICES	WWW.STENHOUSE.COM	156.24	Prof. Dev. - Supplies/books
20181031	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*M82S021E0	29.43	Prof. Dev. - Supplies/books
				<u>238.50</u>	
20181001	MONTLER, BONNER M	EDUCATIONAL SERVICES	EASELly INFOGRAPHICS	36.00	Annual software subscription for Easel.ly
20181002	MONTLER, BONNER M	EDUCATIONAL SERVICES	BEST BUY MHT 00011452	24.77	Logitech Headset for assessment department
20181016	MONTLER, BONNER M	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	26.94	Benchmark Assessment System Student Folders
20181018	MONTLER, BONNER M	EDUCATIONAL SERVICES	CPM EDUCATIONAL PROGRA	257.90	Math curriculum for Chet F. Harritt enrichment class
20181024	MONTLER, BONNER M	EDUCATIONAL SERVICES	SPACE PARKING	20.00	CAASPP in Action panel discussion member - parking fee at SD Convention Center
				<u>365.61</u>	
20181021	MYERS, CHARLES	TRANSPORTATION	FIVE STAR EXPRESS CAR	60.00	Car wash coupons for fleet vehicles (vans, Tech, etc)
				<u>60.00</u>	
20181003	ORTEGA, KAREN	HUMAN RESOURCES	LOWES #00907*	270.37	Air purifier for WC accommodations
20181012	ORTEGA, KAREN	HUMAN RESOURCES	DOLLAR TREE	7.00	HR supplies
20181025	ORTEGA, KAREN	HUMAN RESOURCES	LABORLAWPOS	208.50	3-year subscription for labor law posters (2019-2021)
				<u>485.87</u>	
20181003	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*MT5KQ3BO2	43.09	Plastic ID Holders for Running Club
20181005	PEZONE, MELYNDA	CARLTON OAKS	WPY*MASTER GARDENER A	50.00	Professional Development Conference Registration
20181007	PEZONE, MELYNDA	CARLTON OAKS	CAROLINA BIOLOGIC SUPP	189.59	Scales and supplies for Science Class
20181010	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*MT89T67I0	89.73	Playground supplies for recess and student incentives
20181010	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*MT4TI6SY1	124.50	Playground supplies for recess and student incentives
20181028	PEZONE, MELYNDA	CARLTON OAKS	CHILD1ST PUBLICATIONS	133.95	Teaching cards
20181030	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*M87LQ81Z2	64.44	Signature stamps
				<u>695.30</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181016	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	LEGOLAND CALIFORNIA	543.00	Alt School - Field Trip - Legoland
20181022	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	CAHPERD	280.00	Adaptive PE Grant travel - Adapted PE Conference Registration - T. Stibor
20181031	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	CCSESA	450.00	Prof. Dev. travel - CISC Leadership Symposium 2019 Registration - S. Pierce
				<u>1,273.00</u>	
20181022	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL*ITUNES.COM/BILL	1.99	App to test for potential use
				<u>1.99</u>	
20181015	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	8.61	Thumb drive for SSAE grant application
20181015	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	19.37	Baby wipes for SDC classes
20181016	RIFFEL,MEREDITH	PUPIL SERVICES	JLJ CONSULTING	65.00	Webinar for school psychs
20181017	RIFFEL,MEREDITH	PUPIL SERVICES	USPS PO 0570200071	40.55	Postage for mailing SSAE grant
20181024	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US*M88ZY73L0	9.94	Books/materials for counselors
20181024	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US*M816K6NB1	25.90	Books/materials for counselors
20181024	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US*M85SS6N10	38.93	Books/materials for counselors
20181024	RIFFEL,MEREDITH	PUPIL SERVICES	PLAYTHERAPYSUPPLY.COM	103.26	Books/materials for counselors
20181025	RIFFEL,MEREDITH	PUPIL SERVICES	VONS #1897	108.00	Bus pass for homeless
20181028	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US*M88SE5T10	30.79	Books/materials for counselors
				<u>450.35</u>	
20181002	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*MT90H2852	117.60	Stick Up For Yourself books for Social Emotional/Self-Esteem Reference to Share with students and parents
20181004	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MT97J3Q32	56.63	Kick Bands for chairs and blue light filters for classrooms for 504 accommodations
20181005	SAUNDERS,LEAH	CARLTON HILLS	SQ *SQ *T.R. KING	110.00	Samson and Socks books for social-emotional support from author visit
20181007	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*MT50B76D0	27.87	Sensory materials for SPED classes
20181008	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MT5X19SK2	62.48	Kick Bands for 504 Accommodations
20181012	SAUNDERS,LEAH	CARLTON HILLS	PARTY CITY 441	54.28	ROAR incentives for lunch drawings
20181017	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M899S9452	10.98	Reading Highlight Guides for 504 Accommodations
20181021	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M80NH3FU0	80.80	Classroom tent fors sensory support in Kindergarten classroom
20181025	SAUNDERS,LEAH	CARLTON HILLS	SMART AND FINA10805810	18.43	Food for ELAC parent meeting
20181026	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M850P3TV0	55.72	Kevlar arm sleeves for SPED Classrooms
20181028	SAUNDERS,LEAH	CARLTON HILLS	PAYPAL *THRIFTBOOKS	30.62	Professional Development books-Classroom Management
20181028	SAUNDERS,LEAH	CARLTON HILLS	PAYPAL *THRIFTBOOKS	13.77	Professional Reference books-Classroom Management
20181031	SAUNDERS,LEAH	CARLTON HILLS	PARTY CITY 441	60.33	Student incentives
				<u>699.51</u>	
20181003	SHEEN,KRISTINA D	OST PROGRAMS	99 CENTS ONLY STORES #	487.68	Halloween decorations, cotton swabs for crafts, foam white boards. craft item and toys for prize boxes
20181009	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #5140	26.65	Root beer for non-compliant food fundraiser
20181009	SHEEN,KRISTINA D	OST PROGRAMS	WM SUPERCENTER #5684	76.15	Root beer for non-compliant food fundraiser
				<u>590.48</u>	
20181001	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MT64F95L0	107.92	PBIS incentives
20181005	SIMKO,JOHANNA	PRIDE ACADEMY	VONS #1897	17.00	ELAC meeting
20181015	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM*MT7KA9YJ2	133.50	Professional learning books
20181016	SIMKO,JOHANNA	PRIDE ACADEMY	SMARTNFINAL93110809317	9.19	Supplies
20181017	SIMKO,JOHANNA	PRIDE ACADEMY	STARBUCKS STORE 00589	60.00	PBIS incentives
20181018	SIMKO,JOHANNA	PRIDE ACADEMY	AMAZON.COM*M89TH3CM0	52.83	Professional learning books
20181026	SIMKO,JOHANNA	PRIDE ACADEMY	AMZN MKTP US*M81D04T21	20.46	Cool down kit material
20181026	SIMKO,JOHANNA	PRIDE ACADEMY	ARK THERAPEUTIC	24.98	Cool down kit material
				<u>425.88</u>	
20181031	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON.COM*M86W51P72	34.46	Social story book supplies
				<u>34.46</u>	
20181008	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM*MT28Z66H0	43.09	Classroom speakers for J. Addenbrooke at SC
20181010	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM*MT4N692O0	45.92	Apple Lightning to VGA adpater for iphones/pads for A. Gadd at CO
20181011	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*MT0KP8710	19.99	Kodak Series 30 printhead for conference room printer at RS
20181015	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM*MT614610	620.48	Classroom speakers for HC
				<u>729.48</u>	
				<u>20,389.37</u>	

Consent Item D.2.8.
 Prepared by Karl Christensen
 December 4, 2018

Approval/Ratification of Agreements for Mileage
 Reimbursement In Lieu of District Transportation

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	7.0	138	\$0.5450	\$526.47
Pepper Drive School	7.0	199	\$0.5450	\$759.19
Total:				\$1,285.66

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$1,285.66 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
 Prepared by Karl Christensen
 December 4, 2018

Approval/Ratification of Change Order #3 and Final
 Contract Amount for Bid #1718-077-109, Installation
 and Site Work for New Modular Classroom
 Buildings At Rio Seco School

BACKGROUND:

At the October 16, 2018 meeting, the Board authorized/ratified Change Order #1 for \$53,252 and filing of a Notice of Completion with the County Recorder for Bid #1718-077-109: Installation and Site Work of New Modular Classroom Buildings at Rio Seco School. At the November 6, 2018 meeting, the Board authorized/ratified Change Order #2 for \$15,262. Due to numerous unforeseen soils conditions and scope changes on this project, there were additional change orders still needing to be quantified and finalized. In order to not create excessive delays in payments to sub-contractors, it was necessary to bring these additional change orders to the Board incrementally.

The Final Change Order #3, to be acted upon for this meeting, incorporates various modifications to the scope of the original contract described below:

Description	Value
Additional Survey & Staking	\$12,390.00
Concrete Variance/Re-Work	(\$5,704.00)
Additional Earthwork and 5 Days Contract Extension	\$50,791.00
Landscaping Credit	(\$10,702.00)
Basketball Equipment Upgrades	\$3,309.00
Concrete Demo at Amphitheater	\$1,953.00
Total	\$52,037.00

Total Contract Amount per below:

Description	Amount
Original Approved Award - Approved 11-21-17	\$1,494,000
Change Order #1 – Approved 10-16-18	\$53,282
Change Order #2 – Approved 11-6-18	\$15,262
Change Order #3	\$52,037
Final Contract Amount Total	\$1,614,551

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify Change Order #3 and Final Contract Amount for Bid #1718-077-109 – Installation and Site Work of New Modular Classroom Buildings at Rio Seco School.

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$52,037 from the Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.2.10.
Prepared by Karl Christensen
December 4, 2018

Award of Bid #1819-031-CP – Reroofing at Cajon Park Annex

BACKGROUND:

On October 16, 2018, the Board of Education authorized Administration to seek informal bids for Reroofing at the Cajon Park Annex. A “Notice Inviting Bids” was sent to vendors who have registered to be on the District’s qualified vendors list. Three vendors attended the mandatory job walks on October 25, 2018. Two vendors submitted bids on November 1, 2018. Below are the results:

Company Name	Total Bid
Commercial & Industrial Roofing Co., Inc.	\$68,357
Chambers Inc., dba: Roof Construction	\$93,394

RECOMMENDATION:

It is recommended that the Board of Education award Bid #1819-031-CP to Commercial & Industrial Roofing Co., Inc. for the Reroofing at Cajon Park Annex project to be completed during Winter Break.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$68,357 funded from the Deferred Maintenance Fund

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

Consent Item D.2.11.
 Prepared by Karl Christensen
 December 4, 2018

Approval of Increase to 2018-19 Deferred Maintenance
 Fund for the Cajon Park Annex Reroofing Project

BACKGROUND:

In order to complete the Cajon Park Annex reroofing project in 2018-19, it will be necessary to increase the amount transferred from the General Fund to the Deferred Maintenance fund as follows:

Description	Amount
Normal annual deposit	\$535,000
Additional one-time transfer previously approved for reroofing Cajon Park and Sycamore Canyon; and exterior painting for Hill Creek, Rio Seco, and Sycamore Canyon	\$728,000
New additional one-time transfer for Cajon Park Annex Reroofing, including contingency	\$75,000
Total 2018-19 Transfer	\$1,338,000

RECOMMENDATION:

It is recommended that the Board of Education approve an additional, one-time transfer from the General Fund to increase the Deferred Maintenance Fund in the amount of \$75,000.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$75,000 from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

Consent Item D.2.12.
Prepared by Karl Christensen
December 4, 2018

Authorization to Piggyback on Glendale Unified
School District Agreement with Apple Inc. for
Product Purchase and Professional Services

BACKGROUND

The District purchases Apple products through an Education/State and Local Government Purchase Agreement between Glendale Unified School District and Apple Inc. This agreement expired recently.

Through a bid process, a new agreement was signed between Glendale Unified School District and Apple Inc. on October 15, 2018. The Agreement includes purchase of both products and services through Apple and contains a “piggyback” clause that may be used by eligible purchasers, including K-12 school districts and higher education institutions in the State of California.

RECOMMENDATION

It is recommended that the Board of Education authorize piggybacking on the Glendale Unified School District Purchasing Agreement with Apple Inc. for product purchase and professional services.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

Consent Item D.2.13
 Prepared by Karl Christensen
 December 4, 2018

E-Rate Competitive Bid Process:
 Selection of COX California Telcom, LLC
 as the Vendor for the District's Wide Area
 Network Services

BACKGROUND:

As required by E-Rate Services (USAC) for Funding Year 2019-2020, the District submitted the Form 470 Application to open a competitive bid process for the District's Wide Area Network services. The Request for Proposal was posted on USAC's and the District's websites on October 4, 2018 with a closing date of November 5, 2018.

The Request for Proposal requirement for services includes:

- a. Delivery of bandwidth connection up to 2GB/sec to all school sites
- b. Delivery of bandwidth connection up to 4GB/sec to the San Diego County Office of Education
- c. Network to be fully operational by July 1, 2019
- d. Vendor managed network with 7/24 telephone and/or on-site service
- e. Access to Help Desk and Repair Service with 1 hour call back and 4 hours repair reporting

Two (2) vendors submitted responses to the RFP. COX California Telcom, LLC, was selected based on the following selection criteria as specified in the RFP.

Cost	Service cost
Methodology and Service Level	Implemented technology, account support team, response time to installation, repair and restoration of service and resolution of issues/problems
Vendor Strength and References	Stability, Financial Soundness, Experience working with School Districts
Experience and Knowledge	Experience in providing WAN service

Vendor	Cost (40)	Methodology & Service Level (30)	Vendor Strength & References (10)	Experience & Knowledge (20)	Total (100)
COX California Telcom, LLC	40	30	10	20	100
ATT Business	30	25	5	20	80

RECOMMENDATION:

It is recommended that the Board of Education approve the selection of COX California Telcom, LLC as the vendor for E-Rate funded District Wide Area Network Services.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The annual cost to the District after E-Rate funding is shown in the following table:

Network Services	Monthly Cost	Annual Cost	E-Rate %	E-Rate Funding	District Cost
500 mbps to all school sites and 1000 mbps from District Office to SDCOE	\$9,369.80	\$112,437.60	60%	\$83,456.58	\$55,637.72
1000 mbps to all school sites and 2000 mbps from District Office to SDCOE	\$11,591.19	\$139,094.30	60%	\$86,897.67	\$57,931.78
1000 mbps to all school sites and 3000 mbps from District Office to SDCOE	\$12,069.12	\$144,829.45	60%	\$89,578.10	\$59,718.73

Selection of COX California Telcom, LLC, as vendor of choice through the Form 470 Competitive Bid Process will ensure the funding commitment from E-Rate for the Funding Year 2019-20.

STUDENT ACHIEVEMENT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.13.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Stailey, Teresa	Carlton Hills	V-03 #10324244	\$0.00	\$57,568.00	11-13-18

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Hart, Michelle	Pepper Drive	IV-11 to V-11 #30003656	\$70,594.00	\$76,056.00	08-15-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Catanus, Joanna	Carlton Hills	Project SAFE Assistant 17 A / 3.5 hrs #10325015	\$0.00	\$984.05	10-30-18
2. Daniels, Tina	Sycamore Canyon	Project SAFE Assistant 17 A / 3.5 hrs #10325078	\$0.00	\$984.05	10-25-18
3. Gifford, Bethany	Special Education	Occupational Therapist 35.5 A / 4.0 hrs #30008934	\$0.00	\$2,799.21	11-14-18
4. Helton, Lisa	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 5.5 hrs #30003606	\$0.00	\$1,879.68	10-29-18
5. Laue, Sarah	Chet F. Harritt	Community Liaison 20 A / 3.0 hrs #30010673	\$0.00	\$976.78	11-05-18

Classified Staff continued

H. New Appointments continued:

6. O'Donnell, Kristine	Chet F. Harritt	Project SAFE Assistant 17 A / 3.5 hrs #30010430	\$0.00	\$857.64	11-06-18
7. Puz, Anna	Cajon Park	Project SAFE Assistant 17 A / 3.25 hrs #30002882	\$0.00	\$806.81	10-22-18
8. Torres, Lilia	Pepper Drive	Campus Aide CA A / 2.0 hrs #10327463	\$0.00	\$476.67	11-07-18
9. Torres Sanchez, Teresa	Hill Creek	Clerk Typist II 22 A / 3.75 hrs #30003481	\$0.00	\$1,348.50	10-17-18

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Buckmaster, Michael	Transportation	Bus Attendant 19 A / 4.0 hrs to <i>Bus Driver I</i> 25 A / 6.3 hrs #10326231	\$1,240.29	\$2,627.10	10-31-18
2. Buckmaster, Michael	Transportation	Bus Driver I 25 A / 6.3 hrs to 25 A / 6.6 hrs #10326231	\$2,627.10	\$2,752.20	11-01-18
3. Carr, Ben	Pepper Drive to <i>Child Nutrition</i>	Custodian II 23 C / 4.0 hrs to <i>Food Service Utility Worker</i> 24 D / 8.0 hrs #10326531	\$1,668.00	\$3,679.42	11-08-18
4. Erwin, Tyler	Hill Creek to <i>Sycamore Canyon</i>	Early Childhood Group Leader I 19.5 E / 5.75 hrs #10325018	\$2,224.12	\$2,226.60	10-29-18
5. Hassin, Marci	Rio Seco to <i>Sycamore Canyon</i>	Campus Aide CA A / 2.0 hrs to <i>Instructional Assistant, Special Ed II</i> 21 A / 3.5 hrs #30010609	\$476.66	\$1,196.16	10-22-18
6. Hocking, Patricia	Transportation	Bus Driver I 25 E / 6.95 hrs to 25 E / 7.0 hrs #10326229	\$3,951.82	\$3,980.03	08-22-18
7. Murphy, Elizabeth	Child Nutrition to <i>Transportation</i>	Food Service Utility Worker 24 E / 8.0 hrs to <i>Bus Driver I</i> 25 E / 6.0 hrs #30010695	\$4,021.94	\$3,167.78	11-02-18
8. Parker, Tiffany	Sycamore Canyon	Instructional Assistant, Special Ed II 21 B / 3.5 hrs to 21 B / 3.75 hrs #10327151	\$1,258.46	\$1,348.50	10-22-18

Classified Staff continued

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Mussad, Diana	Carlton Hills	Early Childhood Group Leader I 19.5 E / 5.75 hrs #10325074	Personal	Approve	11-30-18 to 02-08-19

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Arevalo, Tammy	Carlton Oaks	Instructional Assistant, Special Ed II	Retirement	12-01-18
2. Cornejo, Antonio	Educational Services	District Instructional Media Technician	Personal	11-17-18
3. Green, Jody	PRIDE Academy	Food Service Worker III	Personal	12-22-18
4. Kapchinske, Pamela	Carlton Hills	Instructional Assistant I	Personal	12-22-18
5. Waller, JoTherese	Carlton Hills	Instructional Assistant, Special Ed II	Educational	11-28-18

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Recommendation of Classified Non-Management Reallocation Study

Prepared by Tim Larson
December 4, 2018

BACKGROUND:

After careful review, the reallocation committee has determined that the current classification for the Early Childhood Group Leader II position should be increased based on comparison to other districts similar to Santee School District.

If the Board approves the recommendation to increase the classification, employees currently working in these assignments will receive augmented increases in accordance with the Classified Collective Bargaining Agreement between Santee School District and California School Employees Association (CSEA) and its Chapter 557.

RECOMMENDATION:

It is recommended that the Board of Education approve the reallocation recommendation:

- Increase the Early Childhood Group Leader II classification from 22 to 24 effective December 5, 2018.

FISCAL IMPACT:

The annual increase in cost to YALE’s fee-based program to increase the classification will be \$5,983.

STUDENT ACHIEVEMENT IMPACT:

It is the District’s intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Adoption of Resolution No. 1819-17 to Eliminate a Classified Non-Management Position

Prepared by Tim Larson
December 4, 2018

BACKGROUND:

A recent IEP meeting determined that a student at Pepper Drive School would no longer require 1:1 assistance. As a result, an Instructional Assistant, Special Education II position will be eliminated.

Any employee affected by this change will be provided alternative employment opportunities within the District. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve the following actions:

- Eliminate one (1) Instructional Assistant, Special Education II position at Pepper Drive School effective February 7, 2019

FISCAL IMPACT:

The annual savings to eliminate an Instructional Assistant, Special Education II position will be \$15,926.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1819-17**

**ELIMINATE
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has determined that a student at Pepper Drive School would no longer require 1:1 assistance;

NOW, THEREFORE, BE IT RESOLVED that as of the 4th day of December 2018, the Governing Board of Santee School District approved the following actions:

- Eliminate one (1) Instructional Assistant, Special Education II position at Pepper Drive School effective February 7, 2019

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 4th day of December 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 12/4/18

Dustin Burns
Clerk, Board of Education

Consent Item D.3.4.

Approval of Consultant Agreement for District Scoring / Writing Instruction Assessment

Prepared by Tim Larson
December 4, 2018

BACKGROUND:

From time to time, the District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed on an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following consultant agreement:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Donna Farquar	Scoring & Writing Instruction Assessment	12/1/18 through 6/12/19	\$1,100	Santee Alternative School

FISCAL IMPACT:

The fiscal impact is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1.

Student Well-Being: Buddy Benches and Positive Behavioral Interventions and Supports (PBIS) Schoolsite Marketing

Prepared by Dr. Kristin Baranski
December 4, 2018

BACKGROUND:

One of the District's organizational goals this year is to improve student perception of their safety while at school. Many site and District actions have discussed and implemented already this school year, including actions monitored through Single Plans for Student Achievement and Site Safety Plans. One of these actions has been the identification of school-specific student behaviors aligned to the structure of Positive Behavioral Interventions and Supports (PBIS). School administration has started marketing school-specific PBIS plans through banners, posters, and social media communications. To uniformly support the promotion of school site PBIS marketing efforts and to remind students and families of school-wide behavior expectations, administration recommends providing each school site with six, A-frames with laminated posters on each side of the A-frame for display of school behavior expectations. A sample of this A-frame is being created by the San Diego County Office of Education Media Department and will be available for preview at the Board of Education meeting.

In addition to the PBIS marketing effort, another item to improve student well-being was identified during a recent Board workshop. On October 13, 2018, the Board of Education toured all nine school sites for potential facilities improvement needs. During that tour, a buddy bench was noticed on the playgrounds at a couple schools. The buddy bench is a special bench to encourage friendships and camaraderie. If a student is feeling lonely or left out during recess, he or she can sit on the buddy bench, alerting other students that a friend is needed. Administration recommends the purchase of a buddy bench for every campus. For those campuses with established buddy benches, the school may place another buddy bench on the playground or be reimbursed for past costs.

RECOMMENDATION:

Administration recommends the purchase of six, A-frame laminated PBIS displays for each school site and a buddy bench for each school.

FISCAL IMPACT:

PBIS marketing using laminated posters and A-frames will cost approximately \$8,000. Buddy benches for each school will be an additional cost of \$6,800 for a total of \$14,800 for both sets of materials. Administration requests approval to discuss these one-time expenditures with the Santee School District Foundation as a potential contribution to the District. The alternative budget for these items would be Fund 40, the current set aside for facility needs, including safety and security improvements.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of First Interim Report
 Prepared by Karl Christensen
 December 4, 2018

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of October 31, 2018 for the Santee School District. The projection for the General Fund includes a beginning balance of \$16,936,627, anticipated income of \$70,424,439; anticipated outgo of \$73,060,473, and a projected ending balance on June 30, 2019, of \$14,300,593. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the first interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2018-19 fiscal year and two subsequent years.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$73,060,473 in operating expenditures.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 December 4, 2018

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period October 1, 2018 through October 31, 2018 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$2,892,637; cash receipts of \$4,751,948; and disbursements of \$5,645,269 are reflected for the period of October 1, through October 31, 2018 resulting in an ending cash balance of \$11,582,794 as of October 31, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Monthly Financial Report - October

1

CASH REPORT FOR OCTOBER

	Actual	Projected*	Difference
Beginning Cash Balance as of October 1, 2018	\$12,476,115	\$12,476,115	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,892,637	2,892,637	-
Property Taxes	753,949	753,949	-
B. Federal Income			
Federal Funding	281,869	281,869	-
C. State Income			
Lottery	339,917	339,917	-
Other State Funding	3,195	3,195	-
D. Local Income			
Other Local Income	77,685	77,685	-
Spec Ed	347,739	347,739	-
Interest	14,015	14,015	-
E. Due to/Due from other funds	40,942	40,942	-
F. Debt Proceeds	-	-	-
TOTAL INCOME	\$4,751,948	\$4,751,948	\$ -
Beginning Balance Plus Income	\$17,228,063	\$17,228,063	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$ 613,153	\$ 613,153	\$ -
H. Salary and Benefits	4,963,988	4,963,988	-
I. Other Outgo	68,128	68,128	-
J. Interfund Borrowing Out	-	-	-
K. Budget Adjustments	-	-	-
TOTAL DISBURSEMENTS	\$5,645,269	\$5,645,269	\$ -
Ending Cash Balance as of October 31, 2018	\$11,582,794	\$11,582,794	\$ -

* Based on Cash Flow Projection at First Interim FY 2018-19

**Budget Revisions
Through October 31, 2018
2018-19 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	16,542,538	394,089	16,936,627
Estimated Income	48,952,952	21,471,487	70,424,439
Estimated Expenditures	51,443,603	21,616,870	73,060,473
Change in Fund Balance	(2,490,651)	(145,383)	(2,636,034)
Projected Ending Fund Balance	14,051,887	248,706	14,300,593
Less: Restricted Program Carryovers	-	248,706	248,706
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	88,850	-	88,850
Less: Assigned Vacation Carryover	295,037	-	295,037
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,191,814	-	2,191,814
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,080,317	-	11,080,317
Fund 17 Projected End of Year Balance	3,006,374	-	3,006,374
Projected Reserves	16,278,506	-	16,278,506
	<u>October</u>	<u>September</u>	
Projected Reserve % 2018-19¹	22.28%	22.60%	
Projected Reserve % 2019-20²	22.01%	21.49%	
Projected Reserve % 2020-21²	21.49%	21.69%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 1st Interim- October 2018²

Discussion and/or Action Item E.3.1. Approval of Memorandum of Understanding (MOU) between Santee School District and the Sandy Hook Promise Foundation for Use of the No-Cost Prevention Programs

Prepared by Tim Larson
December 4, 2018

BACKGROUND:

Sandy Hook Promise Foundation is a national non-profit organization led by several family members who lost loved-ones during the Sandy Hook Elementary School Shooting on December 14, 2012. The Sandy Hook Promise Foundation provides evidence-based tools and training to identify, intervene, and provide help for individuals who may be at-risk of hurting themselves or others. Strategies provided during trainings empower students and teachers to identify warning signs, address threats, and methods of intervention with the ultimate goal of stopping violence before it happens. Through an approved MOU, all trainings and materials are provided at no cost to the District and are funded through the Sandy Hook Promise Foundation.

On December 7, 2018, District and site personnel will be trained on how to identify, assess and respond to threats of violence or at-risk behavior before a tragedy takes place. This training not only addresses the threat itself but also the helps identify and treat the underlying issue in a youth's life that led to him/her making the threat. Additional programs and trainings will be conducted as needed through the course of the MOU with the Sandy Hook Promise Foundation.

RECOMMENDATION:

It is recommended that the Board of Education approve the MOU, dated December 5, 2018 – December 20, 2021, between Santee School District and the Sandy Hook Promise Foundation for use of the no-cost prevention programs.

FISCAL IMPACT:

There is no cost to participate in this program.

STUDENT ACHIEVEMENT IMPACT:

Students deserve to feel comfortable at school, which improves their ability to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.



**Memorandum of Understanding between
Sandy Hook Promise Foundation and Santee School District**

This Memorandum of Understanding (“MOU” or “Agreement”) is entered into by Sandy Hook Promise Foundation (“SHP”), a non-profit IRC 501(c)(3) organization, located at 13 Church Hill Road, Newtown, Connecticut 06470, and the Santee School District, (“DISTRICT”) organized and existing under and pursuant to the Constitution and laws of the State of California and with a primary business address at 9625 Cuyamaca St, Santee, CA 92071. SHP and District may also each be referred to herein individually as a “Party” or collectively as the “Parties.”

1. PURPOSE.

SHP and DISTRICT will partner to bring SHP’s no-cost prevention programs, Say Something, Signs of Suicide and Safety Assessment & Intervention to the all DISTRICT middle school programs between December 5, 2018 – December 20, 2021.

- Say Something™ (“SS”) teaches students how to look for warning signs, signals and threats, especially in social media, from individuals who may want to hurt themselves or others and to Say Something to a trusted adult to get them help.
- Signs of Suicide (“SOS”) trains youth and adults how to identify, intervene and get help for people who may be depressed or suicidal.
- Safety Assessment & Intervention™ (“SAI”) teaches adults in schools and youth organizations how to identify, assess and respond to threats of violence or at-risk behavior BEFORE a tragedy takes place. SAI not only addresses the threat itself but also the helps identify and treat the underlying issue in that youth’s life that led to him/her making the threat.

2. DUTIES.

The Parties shall perform the duties described generally below, attached hereto and made a part hereof.

A. SHP will perform the following duties and in more detail in Exhibit A Scope of Work:

- i. Staffing: SHP will assign a SHP funded School Outreach Coordinator that will work with and assist DISTRICT with delivering and sustaining programs.
- ii. Program coordination and delivery: SHP will work directly with the schools/school district to manage all presentation logistics, including arranging dates and time for the presentation, securing certified trainers to deliver the training presentations, and supply all supporting materials and resources, including copies, manuals and promotional materials. As requested by the school district, SHP will provide training or a “train the trainer” to district/school staff and parents/community members. Following the training presentations, SHP will follow up with the adult champion within the school and the applicable school district staff to report results, including success stories and numbers of youth/adults trained. As needed, SHP will recruit, train and manage a diverse pool of certified Promise Presenters to deliver programs.
- iii. Program sustainability: SHP will work with the district to provide one-on-one support to an “adult champion” and an existing or newly established youth club within each of the schools, connecting them to Students Against Violence Everywhere (SAVE) Promise Club tools, support and resources. SHP will provide coaching and help develop workplans and calendars, including implementation and follow up support for Call to Action (CTA) weeks. SHP will also help connect the school clubs to outside resources that can support and promote the work via volunteer Promise Leaders.



- iv. Compliance: SHP shall adhere to DISTRICT guidelines, policies, and applicable federal and State laws for performing services on school campuses.
- v. Background Checks: All SHP employees, agents and volunteers who may have contact with students will undergo and must pass a background checks before interacting with students.

B. DISTRICT will perform the following duties:

- i. Communication: DISTRICT will communicate support and endorsement of SHP programs to participating schools, provide support with scheduling and outreach to schools and, where needed, communication on presentations/training.
- ii. Recruitment: DISTRICT will identify “adult champions” (for example - educator, administrator) who will coordinate and be the main contact with SHP staff within each school and who will serve to register/lead the SAVE Promise Clubs. Each school receiving a no-cost Know the Signs programs is required to sustain the programs either through forming a SAVE Promise Club or embedding the program into an existing club. The adult champion and club will be identified before the program is delivered.
- iii. Liaison: DISTRICT representatives will participate in agreed upon communication calls and/or meetings with SHP for updates.
- iv. Work Space: DISTRICT will provide a work area for SHP staff to use when working in the DISTRICT and with as needed supplies, technology and materials.
- v. Policies and Procedures: DISTRICT to inform and train SHP on relevant policies and procedures to the services SHP is providing. DISTRICT to coordinate visitor passes for School Outreach Coordinator, Presenters and, as needed, SHP support staff.
- vi. Special Event Support: DISTRICT to support identified and agreed to special events and SHP “Call to Action” Weeks including VIP management, media management and venue management.

3. FUNDING. SHP shall fund program development, implementation and sustainability. This Agreement does not include or anticipate the exchange of any funds between the Parties excluding materials and collateral requested above and beyond allocated amounts provided to each school. SHP does not cover the cost of educators and/or administrators time away from the classroom or school as well as meals or snacks during training sessions.

4. TERM AND TERMINATION. This agreement shall be effective from the date the last Party signs through December 20, 2021. This Agreement may be terminated, in whole or in part, by either Party hereto, upon thirty (30) calendar days’ advance written notice to the other Party. This Agreement may be amended at any time by the mutual agreement of the Parties; provided, however, that before any amendment shall be operative or valid, it shall be reduced to writing and signed by the authorized representatives of the Parties.

5. CONFIDENTIALITY

- A. This Agreement, all communications and information obtained by SHP, its employees, agents and volunteers, from DISTRICT relating to this Agreement, and all information developed by SHP under this Agreement, are confidential. Except as provided in Subsection 5(C), below, without the prior written consent of an authorized representative of DISTRICT, SHP shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work,



except as required by law. As far in advance as is reasonably possible prior to any disclosure of such matters, whether as required by law or otherwise, SHP shall inform DISTRICT, in writing, of the nature and reasons for such disclosure. SHP shall not use any communications or information obtained from DISTRICT for any purpose other than the performance of this Agreement, without DISTRICT's written prior consent.

- B. At the conclusion of the performance of this Agreement, SHP shall return to DISTRICT all written materials constituting or incorporating any communications or information obtained from DISTRICT. Upon DISTRICT's specific approval, SHP may retain copies of such materials, subject to the requirements of Subsection 5(A), above.
 - C. SHP may disclose to any sub-contractor, or DISTRICT approved third parties, any information otherwise subject to Subsection 5(A), above, that is reasonably required for the performance of the sub-contractor's work under this Agreement. Prior to any such disclosure, SHP shall obtain the sub-contractor's written agreement to the requirements of Subsection 5(A), above and shall provide a copy of such agreement to DISTRICT.
 - D. SHP represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this Agreement, nor shall SHP make representations about the DISTRICT in oral or written form without the prior written approval of DISTRICT.
 - E. SHP's obligation of confidentiality with respect to information submitted or disclosed to SHP by DISTRICT hereunder shall survive termination of this Agreement.
 - F. SHP understands and agrees that it is subject to all DISTRICT policies relating to the confidentiality of student information. Organization acknowledges and agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") and all state and federal laws relating to the confidentiality of student records.
6. LIABILITY. The DISTRICT shall not be liable to the SHP for personal injury or property damage sustained by SHP, its employees, or agents in the performance of this agreement, whether caused by the DISTRICT, its officers, employees, or by third persons.
7. INDEPENDENT CONTRACTOR. While engaged in performance of this agreement, the SHP is an independent contractor and is not an officer, agent, or employee of the DISTRICT. SHP is not entitled to benefits of any kind to which DISTRICT's employees are entitled, including but not limited to unemployment compensation, worker's compensation, health insurance and retirement benefits. SHP assumes full responsibility for the acts and/or omissions of SHP's employees or agents as they relate to performance of this agreement. SHP assumes full responsibility for workers' compensation insurance, and payment of all federal, state and local taxes or contributions, including but not limited to unemployment insurance, social security, Medicare and income taxes with respect to SHP and SHP's employees and agents. SHP warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) for qualification as an independent contractor, including but not limited to being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment. SHP agrees to indemnify DISTRICT for all costs and any penalties arising from audits by state and/or federal tax entities related to services provided by SHP's employees and agents under this agreement.
8. CONFLICT OF INTEREST. SHP represents that SHP has no existing financial interest and will not acquire any such interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this agreement and that no person having any such interest shall be subcontracted in connection with this agreement, or employed by SHP. SHP shall not conduct or solicit any non-DISTRICT business while on DISTRICT



property or time.

- A. SHP will also take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the DISTRICT prior to entering into this agreement any and all circumstances existing at such time which pose a potential conflict of interest.
- B. SHP warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent, or representative of DISTRICT any cash or noncash gratuity or payment with view toward securing any business from DISTRICT or influencing such person with respect to the conditions, or performance of any contracts with or orders from DISTRICT, including without limitation this agreement. Any breach of this warranty shall be a material breach of each and every contract between DISTRICT and SHP.
- C. Should a conflict of interest issue arise, SHP agrees to fully cooperate in any inquiry and to provide the DISTRICT with all documents or other information reasonably necessary to enable the DISTRICT to determine whether or not a conflict of interest existed or exists.
- D. Failure to comply with the provisions of this section shall constitute grounds for immediate termination of this agreement, notwithstanding Section 4, "Term and Termination," above, in addition to whatever other remedies the DISTRICT may have.

9. EQUAL EMPLOYMENT OPPORTUNITY. It is the policy of the DISTRICT that, in connection with all work performed under DISTRICT agreements, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and, therefore, the SHP agrees to comply with applicable federal and state laws. In addition, the SHP agrees to require like compliance by its employees, agents, and all sub-contractors employed on the work.

10. NON-DISCRIMINATION. The DISTRICT is committed to providing a working and learning environment free from discrimination, harassment, intimidation and/or bullying. The DISTRICT prohibits discrimination, harassment, intimidation and/or bullying and actual or perceived sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity it conducts or to which it provides significant assistance. The SHP agrees to comply with applicable federal and state laws. In addition, the SHP agrees to require like compliance by its employees, agents, and all sub-contractors employed on the work.

11. GOVERNING LAW. The validity, interpretation and performance of this agreement shall be determined according to the laws of the State of California.

12. FINGERPRINTING and BACKGROUND CHECKS. The SHP shall perform the following acts:

- A. As required by DISTRICT, SHP shall have all current and subsequent employees, agents and volunteers of who may enter a school site during the time that students are present submit their fingerprints in a manner authorized and required by DISTRICT;
- B. Prohibit employees, agents and volunteers of SHP from coming into contact with students until DISTRICT and/or SHP has ascertained that the employee, agent or volunteer has not been convicted of a felony;



- C. Certify in writing to the DISTRICT that neither SHP nor any of SHP's employees, agents or volunteers who may enter a school site during the time that students are present have been convicted of a felony; and
- D. As required, provide a list of the names of SHP's employees, agents and volunteers who may have contact with students to the DISTRICT administrator for this Agreement.

13. **INSURANCE** SHP shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a licensed, admitted or authorized insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficiently estimated to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with SHP's fulfillment of any of its obligations under this Agreement or either Party's use of the Work or any component or part thereof:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:
 - \$1,000,000 per occurrence
 - \$ 100,000 fire damage
 - \$ 5,000 med expenses
 - \$1,000,000 personal & adv. injury
 - \$3,000,000 general aggregate
 - \$3,000,000 products/completed operations aggregate
- B. **Business Auto Liability Insurance** for owned scheduled, non-owned or hired automobiles with a combined single limit of no less than \$1 million per occurrence.
- C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering SHP's full liability under applicable state and federal laws, as follows:
 - Part A – Statutory Limits
 - Part B - Employers Liability: \$1,000,000/\$1,000,000/\$1,000,000
- D. **Errors & Omissions** (Professional Liability) coverage, as follows:
 - \$1,000,000 per occurrence/ \$1,000,000 aggregate
- E. **Sexual Abuse and Molestation** coverage, as follows:
 - \$1,000,000 per occurrence/\$1,000,000 aggregate
- G. SHP, upon execution of this Agreement and periodically thereafter upon request, shall furnish the DISTRICT with certificates of insurance evidencing such coverage.

14. **INDEMNIFICATION.** SHP shall indemnify and hold harmless DISTRICT and its Board Members, administrators, employees, agents, attorneys, and SHPs (collectively, "Indemnitees") against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Agreement or its performance, whether such loss, expense, damage or liability was proximately caused in whole or in part by the negligent or willful act or omission of SHP, including, without limitation, its agents, employees, sub-contractors, volunteers, or anyone employed directly or indirectly by it.

The DISTRICT agrees to indemnify and hold harmless SHP, including, without limitation, its agents, employees, sub-contractors, volunteers, or anyone employed directly or indirectly by it, from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the DISTRICT arising out of or in connection with the provisions of this agreement.



15. NOTICES. All notices to be given, or documents, samples, or other materials to be delivered by either Party to the other pursuant to this Agreement will be sent by prepaid first class mail, electronic mail, telephone facsimile, or hand-delivered, to the addresses set forth below. Any such notices, , documents, samples, or other materials will be deemed to have been given or delivered forty-eight (48) hours after posting, if sent by first class mail; when received, if sent by electronic mail or telephone facsimile; or when delivered, if delivered by hand.

To SHP:

Name: Paula Fynboh
Title: Vice President, Field Operations
Company: Sandy Hook Promise
Address: 13 Church Hill Road
Address: Newtown, CT 06470
Telephone: 202.813.2140
Facsimile: N/A
Email: paula.fynboh@sandyhookpromise.org

To: Santee School District:

Name: Mike Olander
Title: Director of Pupil Service and Student Well-Being
Office: Santee School District
Address: 9625 Cuyamaca Street
Address: Santee, Ca 92071
Telephone: (619) 258-2233
Facsimile: (619) 258-2367
Email: mike.olander@santeesd.net

17. DISPUTE RESOLUTION. Should any problem or conflict arise in the course of the delivery of services under this MOU, it is understood that both parties will work with each other to accomplish an effective resolution through discussion.

18. ENTIRE AGREEMENT/AMENDMENT. This Agreement, all exhibits to this Agreement constitute the entire agreement between the parties to the Agreement and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this Agreement, a described in Section 4, above

[SIGNATURE PAGE FOLLOWS]



-DISTRICT-	-SHP-
BY (SIGN): _____	BY (SIGN): _____
NAME (Print): _____	NAME (Print): _____
POSITION: _____	POSITION: _____
DATE: _____	DATE: _____



EXHIBIT A – SHP SCOPE OF WORK

Program Delivery & Sustainability:

Sandy Hook Promise and DISTRICT will work together to train all DISTRICT Middle School students in Say Something, Signs of Suicide, and Safety Assessment & Intervention.

SHP and DISTRICT will work together to train all DISTRICT Middle grades in Say Something. DISTRICT commits to sustaining SS via a youth club and will provide the names and contact information for all Adult Advisors who will be advising the youth clubs in sustaining SS BEFORE training can take place.

Say Something delivery within DISTRICT is anticipated to take place in February – March 2019.

Signs of Suicide (SOS):

SHP and DISTRICT will work together to train identified DISTRICT staff/faculty in the SOS implementer training. The SOS implementer training within DISTRICT is anticipated to take place in August/September 2019.

DISTRICT commits that staff/faculty receiving the implementer training will deliver SOS to 6th – 8th grades in September/October, 2019.

DISTRICT commits to sustaining SOS via a youth club and will provide the names and contact information for all Adult Advisors who will be advising the youth clubs in sustaining SOS BEFORE training can take place.

Safety Assessment & Intervention:

SHP and DISTRICT will work together to train school safety teams from all DISTRICT Elementary and Middle schools/campuses in SAI.

DISTRICT will identify the school safety teams and communicate the purpose and expectations of the SAI training before the training can take place. The SAI training will take place in December 2018. SHP will deliver 1 SAI Training led by the San Diego County Office of Education.

School Club Information: All sites with middle school grades must have a SAVE Promise Club.

School	Club Name	Club Adult Advisor	Email	Phone
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Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.

Second Reading: Revised Board Policy 5111, Admission

Prepared by Dr. Stephanie Pierce
December 4, 2018

BACKGROUND:

Attached is revised Board Policy 5111, Admission, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5111, Admission, for a second reading. Administration recommends Board approval of Board Policy 5111, Admission.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

There is strong evidence that high-quality pre-Kindergarten experiences have significant short- and long-term impacts on children.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

ADMISSION

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering seeking admission to a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at district schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.

Verification of Admission Eligibility

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members.

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

ADMISSION (continued)

The Superintendent or designee shall ~~ensure that the~~ immediately enrollment of a homeless student, ~~or foster child youth, student who has had contact with the juvenile justice system,~~ or a child of a military family ~~is not delayed because~~ regardless of outstanding fees or fines owed to the ~~child's~~ student's last school, lack of clothing normally required by the school, such as uniforms, or ~~for~~ his/her inability to produce previous academic, medical, or other records normally required for enrollment.

~~In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.~~

~~When enrolling in any district school, including a school in their attendance area, children whose parents/guardians reside within district boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the district or who are not otherwise eligible for enrollment in the district may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.~~

~~The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.~~

*Legal Reference:*EDUCATION CODE234.7 Student protections relating to immigration and citizenship status

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

ADMISSION (continued)

Legal Reference (continued):

48645.5 Enrollment of former juvenile court school students
48850-48859 Educational placement of homeless and foster youth
49076 Access to records by persons without written consent or under judicial order
49076.7 Student records; data privacy; social security numbers
49408 Information of use in emergencies
49452.9 Health care coverage options and enrollment assistance
49700-49704/49703 Education of children of military families
HEALTH AND SAFETY CODE
120325-120380 Education and child care facility immunization requirements
121475-121520 Tuberculosis tests for students
CODE OF REGULATIONS, TITLE 5
200 Promotion from kindergarten to first grade
201 Admission to high school
CODE OF REGULATIONS, TITLE 17
6000-6075 School attendance immunization requirements
UNITED STATES CODE, TITLE 42
11431-11435 McKinney Homeless Assistance Act
COURT DECISIONS
Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS
Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017
CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS
Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018
U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS
Dear Colleague Letter: School Enrollment Procedures, May 8, 2014
Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014
Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, Health Care Coverage and Enrollment Assistance: <http://www.cde.ca.gov/ls/he/hc>
California Office of the Attorney General: <http://oag.ca.gov>
U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>
U.S. Department of Justice: <http://www.justice.gov>

Policy
adopted: August 17, 2010
revised: May 3, 2016

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws F.1.2.
Prepared by Karl Christensen
December 4, 2018

First Reading: Revised Board Policy 5030,
Student Wellness

BACKGROUND:

Each year, BP and AR 5030, Student Wellness, are reviewed to ensure that recent USDA and State requirements, as well as Live Well San Diego recommendations, are incorporated.

In order to make the process of annual review and revision less cumbersome, Administration recommends transferring the content of the Administrative Regulation into the Board Policy and eliminating the Administrative Regulation.

Revisions to this Board Policy are from Live Well San Diego Recommendations and transferred language from the Administrative Regulation.

RECOMMENDATION:

Revised Board Policy 5030, Student Wellness, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

STUDENT WELLNESS

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for District students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces healthy literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through District or school newsletters, handouts, parent/guardian meetings, the District or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

The Board shall adopt goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that are designed to promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques.

WELLNESS COMMITTEE

The Superintendent or designee ~~may~~ shall appoint a Wellness Committee as required by the Healthy Hunger Act of 2010. The committee shall consist~~ing~~ of parents/guardians, students, food service employees, District and school site administrators, Board representatives, health professionals, school nurses, health educators, physical education teachers, counselors, members of the public, and/or others interested in school health issues.

The Wellness Committee with diverse representation that meets shall meet at least four times per year in order to establish and monitor goals for the development and implementation of programs and policies related to wellness.

The district shall use newsletters, presentations to parents, or sending information home to parents to ensure that all families are actively notified of the content of, implementation of, and updates to, the wellness policy, as well as how to get involved and support the policy.

The Wellness Committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the committee's charge(s) may include the planning and implementation of activities to promote health within the school or community.

The Wellness Committee shall establish and monitor goals for the development and implementation of programs and policies related to student wellness.

NUTRITION PROMOTION

Nutrition promotion shall include marketing and advertising nutritious foods and beverages through a comprehensive and multi-channel approach by school staff, teachers, parents, students, and community.

STUDENT WELLNESS

Nutrition promotion shall be utilized to positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages. Staff shall create food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

Students shall receive consistent nutrition messages throughout schools, classrooms, and cafeterias.

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

The District shall promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion shall occur through at least:

• Implementing evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques;

• Ensuring that 100% of foods and beverages promoted to students meet USDA Smart Snacks in Schools nutrition standards.

NUTRITION EDUCATION AND PHYSICAL ACTIVITY GOALS

The District's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

Nutrition Education Goals

- a) Nutrition education shall be provided as part of the health education program in grades K-8 and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education also may be offered through before- and after-school programs.
- b) Nutrition education shall be integrated into curricular areas and will include developmentally appropriate, participatory activities.
- c) Nutrition education shall be linked to the cafeteria through events such as school gardens, farmer's markets, farm to school programs, and other school foods and nutrition related community service opportunities that promote nutrition education
- d) Staff shall be encouraged to integrate hands on experiences with school gardens to include, but not be limited to, composting, planting and harvesting.

STUDENT WELLNESS

- e) Nutrition education shall promote fruits, vegetables, whole grain products, proteins, low-fat, low-glycemic, and low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices including consumption of water, vitamins and minerals.
- f) Nutrition education shall promote a balance between food intake and energy expenditure (physical activity/exercise); links with school meal programs, other school foods, and nutrition related community services; and incorporate media literacy with an emphasis on food marketing.
- g) Nutrition education shall provide parents/guardians nutrition information to support a healthy lifestyle.
- h) The district shall provide resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school. (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class).

Physical Activity Goals

All students in grades pre K-8 shall be provided opportunities to be physically active on a regular basis. The physical education curriculum shall promote the benefits of a physically active lifestyle and help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts.

- **Daily Physical Education (PE) 1 – 8.** All students in grades 1 – 8, including students with disabilities, special health-care needs, and in alternative educational settings, shall participate in moderate to vigorous physical education for a minimum of 200 minutes every 10 days (Education Code Section 51210) for the entire school year. Instructors of physical education shall be provided the necessary training to be “qualified and trained” physical education teachers. Students shall be expected to participate in moderate to vigorous physical activity during physical education time. Student involvement in other activities involving physical activity (e.g. after-school intramural sports programs) shall not be substituted for meeting the physical education requirement.
- Temporary exemptions from physical education shall be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program.
- **Moderate Physical Activity Defined.** Movement that causes moderate increases in breathing, sweating, and heart rate. Such activities include brisk walking, active play, active housework, and gardening.
- **Vigorous Physical Activity Defined.** Movement that causes heavy breathing and sweating and large increases in heart rate. Examples of such activities include jogging, aerobic dancing, biking, swimming, skating, soccer or other active sports.

STUDENT WELLNESS**Fitness Data Collection**

Each year, the district shall administer a State physical fitness test to all students. Students shall receive their individual fitness test results upon completing the test and a letter with fitness results shall be sent home to parents.

INTEGRATING PHYSICAL ACTIVITY INTO THE CLASSROOM SETTING

For students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond physical education class. Toward that end:

- a) classroom health/nutrition education shall complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- b) schools shall be provided program opportunities to support physical activity on campus (before, during, after school programs);
- c) families shall also be provided program opportunities to support physical activity at home/outside of school (before and after school programs).

OTHER SCHOOL BASED ACTIVITIES

All students shall have opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

Daily Recess

The District recognizes that recess provides a necessary break in the day for optimizing children's development and that cognitive processing and academic performance depend on regular breaks from concentrated work.

All elementary grades shall offer no less than 15 minutes of recess on all or most days during the school year. This policy may be waived on early dismissal days.

Outdoor recess shall be offered when weather is feasible for outdoor play. In the event that the school or District must conduct indoor recess, teachers and staff shall provide activities that promote physical activity for students to the extent practicable. Recess shall complement, not substitute for, the physical education class. Recess monitors or teachers shall encourage students to be active and serve as role models by being active alongside the students whenever feasible.

Physical Activity Opportunities Before and After School

STUDENT WELLNESS

The district shall investigate and implement or support extracurricular physical activity programs, such as physical activity clubs or intramural programs.

The Wellness Committee shall research activities that meet the needs, interests, and abilities of all students. After-school childcare and enrichment programs shall provide and encourage daily periods of moderate to vigorous activity for all participants.

Active Transport

The district shall encourage its students to walk or bike to school and shall ensure that it is safe for them to do so. To accomplish this goal, the district shall assess routes and, if necessary, facilitate improvements to make it safer and easier for students to walk and bike to school. The district shall develop partnerships with community organizations, local public works and/or public safety to create and implement a comprehensive active transportation program, such as Safe Routes to School, and to explore the availability of active transportation funds.

Joint Use Agreements

The district shall develop joint-use agreements to make district facilities or grounds available for recreational, sports, and other activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity to the greatest extent possible.

MARKETING FOODS AND BEVERAGES AT SCHOOL

To reinforce the District's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages for sale on campus during the school day that do not meet nutrition standards.

Principals shall protect and promote students' health by prohibiting the advertising and marketing of non-nutritious foods and beverages during the school day that do not meet the USDA Smart Snacks in School nutrition standards. Advertising and marketing includes, but is not limited to, signage, vending machine fronts, logos, scoreboards/signboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

Schools are encouraged to utilize media such as newsletters, signs, school newspapers, websites and other campaigns to disseminate positive messages about nutrition that will reinforce the District goal for nutrition education

Healthy foods, including fruit, vegetables, whole grains, and low-fat and fat-free dairy products, shall be promoted through participatory activities such as taste testing, working in school gardens, field trips to farms, and community gardens. Healthy foods shall also be promoted within the school environment through prominent lunchroom displays, school announcements, posters throughout the school, and other strategies outlined by the Smarter Lunchrooms movement.1

STUDENT WELLNESS

The district shall promote after-school sports programs and non-competitive physical activity programs through various methods.

Staff shall also assist in modeling physical activity by participating alongside students in physical activity breaks and when incorporating physical activity into lesson plans.

COMMUNITY HEALTH ENGAGEMENT

The district shall promote to parents/caregivers, families, and the general community the benefits of, and approaches for, healthy eating and physical activity throughout the school year. Families shall be invited to participate in school-sponsored physical activity programs and shall receive information about health promotion efforts, including affordable health insurance plan enrollment. School-sponsored events shall feature healthy food and beverage choices and always include encouragement for water consumption.

STAFF WELLNESS AND TRAINING

The district shall develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan shall be based on input solicited from school staff and outline ways to encourage healthy eating, physical activity, and other elements of a healthy lifestyle among school staff.

The district shall offer annual first aid and cardiopulmonary resuscitation (CPR) training and require district teachers to attend. School staff shall also be notified and trained (as allowed by law) in the use of any necessary medications that students are authorized to carry and/or use.

All Child Nutrition services staff shall receive required annual training in accordance with USDA professional standards requirements. Staff development programs shall include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility.

NUTRITIONAL GUIDELINES FOR FOODS AVAILABLE AT SCHOOL

The Board shall adopt nutritional guidelines for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

The Board believes that foods and beverages available to students at District schools should support the health curriculum and promote optimal health. ~~Nutritional standards adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards.~~

Nutritional standards for all food and beverages including those served in the federally reimbursable meal programs, a la carte food sold by Child Nutrition Services, food sold by student organizations, food sold for fundraisers, and any other food offered to students shall strictly adhere to all laws and regulations of the federal, state, and local governments, as well

STUDENT WELLNESS

as the Santee School District Wellness Policy. These regulations shall be in effect for services offered to students from midnight before to one half hour after school.

<https://fns-prod.azureedge.net/sites/default/files/tn/USDASmartSnacks.pdf>

Guidelines for compliant foods and beverages shall be made available to parents/ guardians, staff, and the public by posting on the District's website at the following address: www.santeesd.net

These standards shall also apply to foods and beverages provided for snacks during both the regular school day and the extended school day, as well as during before-school and after-school programs taking place on school grounds.

Celebrations & School Sponsored Activities

Celebrations, or school sponsored activities that include state and federally regulated non-compliant food shall be limited to once per month. When food or beverage items are served as part of an event, they shall be served only after lunch.

~~School staff shall encourage parents/guardians and other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages that do not meet nutritional standards to no more than one such food or beverage per party. Class parties or celebrations shall be held after lunch.~~

STUDENT REWARDS AND PUNISHMENTS

Staff and other entities (businesses, sponsors, and/or organizations) are prohibited from using food as a reward for a student's academic performance, accomplishments, or classroom behavior. The district shall emphasize providing additional opportunities for physical activities (e.g., extended recess) as a reward for high-performing and well-behaved students.

Physical activity during the school day and in before-school and after-school programs (including but not limited to recess, physical activity breaks, or physical education) shall not be withheld as punishment, nor shall the running of laps or the assignment of other physical tasks, such as push-ups, be used as a punishment. The district shall provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

FUNDRAISING WITH FOOD/BEVERAGES

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. ~~He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.~~

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The only food and beverages that can be sold to students during the school day outside the school meal program are foods and beverages that meets Smart Snacks in Schools nutrition standards.

GUIDELINES FOR REIMBURSABLE MEALS**Nutritional Guidelines for Food Available at School Under the National School Breakfast & Lunch Program**

All foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools.

- a) All menus shall be food based using the USDA- Approved “Food Based Menu Planning” option.
- b) Only low fat and non-fat milk or 100% fruit juice shall be served for breakfast and lunch.
- c) All grains including bread, pasta, rice and cereal offered shall be whole grain rich.
- d) The Child Nutrition Department shall provide a variety of fresh fruits and vegetables daily by offering salad bars consisting of fruits, vegetables, legumes, and other healthy foods from local sources to the greatest extent possible at all sites.
- e) Relevant USDA website: <https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

Menus and nutrition information for school meals shall be available to students, staff, and parents online.

FREE AND REDUCED PRICED MEALS

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

All eligible families shall be encouraged to apply for free and reduced meals. Applications shall be provided to every household at the beginning of each school year. Online applications and printable copies shall be available during the entire school year. Eligibility result letters shall be mailed home as soon as possible.

In addition to encouraging participation in the free and reduced-price meal program, schools shall make every effort to eliminate any social stigma attached to, and prevent the overt

STUDENT WELLNESS

identification of, students who are eligible for free and reduced-price school meals. Toward this end, schools shall utilize electronic identification and payment systems; promote the availability of school meals to all students; and/or use nontraditional methods for serving school meals, such as "grab-and-go" or classroom breakfast.

FOOD SAFETY AT SCHOOL

School staff shall encourage parents/guardians and other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. ~~The service of and by limiting~~ foods or beverages that do not meet Smart Snacks in Schools nutritional standards shall be limited to no more than one such food or beverage per party. Class parties or celebrations shall be held only after lunch.

All food and beverage items brought onto campus by parents/guardians, volunteers, community organizations, or businesses shall be store-bought, prepackaged, and with a label listing ingredients so students with food allergies are protected from accidental exposure. In order to minimize the risk of foodborne illnesses, no home-cooked foods or beverages shall be served to students. School staff shall require parents/guardians, volunteers, community organizations, and businesses to adhere to the Wellness Policy when donating food and beverage items for school-based or school-sponsored events.

~~In order to minimize and protect students from the risk of food borne illness, and so that students with allergies are protected from accidental exposure, only prepackaged, store-bought food items with ingredient labels may be donated for consumption at school.~~

All food handlers must meet the food safety certification requirements established by the San Diego County Department of Environmental Health. Food service equipment and facilities shall meet applicable local and state standards for health, sanitation, and safety. Hazard Analysis and Critical Control Points (HACCP) plans and guidelines⁶ shall be implemented to prevent foodborne illness in schools.

AMOUNT OF TIME ALLOWED FOR STUDENTS TO EAT

The District shall ensure students are provided adequate time to eat. As a general guideline, the District endeavors to provide students with at least 10 minutes to eat after sitting down for breakfast and 15 minutes after sitting down for lunch. The District shall continuously seek creative ways, such as staggered lunches, additional serving lines, and "recess first," to help eliminate long waits in line, thereby allowing students adequate time to eat, engage in physical activity, and socialize during their lunch period.

MEAL SETTING

All students shall be provided a clean, safe, and pleasant lunch setting on campus in which there is adequate space and appropriate adult supervision. In addition to providing a clean and safe environment, students and staff shall have access to hand-washing, preferably with soap and water. Hand sanitizers may be used only where sinks are not available.

STUDENT WELLNESS**DRINKING WATER**

The Superintendent or designee shall provide access to free, potable water in food service areas during meal times in accordance with Education Code 38086 42USC1758, and throughout the school day, and shall encourage student's consumption of water by educating them about the health benefits of water and by serving water in an appealing manner. Students are allowed to bring drinking water into the classroom provided that the container is capped, such as a recyclable or reusable bottle. These vessels are not to be shared among students.

Drinking fountains shall be inspected and maintained in good working condition on a regular schedule.

The District shall support efforts by parents and student groups to purchase and install water stations that provide filtered, chilled water and that accommodate the filling of reusable water vessels.

PERSONAL OR MENTAL HEALTH COUNSELING

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students and staff in accordance with the specialization(s) authorized by his/her credentials. School counselors and student support staff shall use their skills and strategies to break down barriers to learning that affect attendance, behavior, or achievement. All students and staff shall have access to available counseling services, which may include, but are not limited to, support related to social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, staff, students, and parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

CRISIS COUNSELING

The Board recognizes the need for a prompt and effective response when students and staff are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist all students, parents/guardians, and staff before, during, and after a crisis.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

Professional Development

Professional Development shall be regularly offered to the nutrition program director, administrators, and other staff members, as appropriate, to enhance their knowledge and skills related to student health and wellness.

STUDENT WELLNESS

POLICY IMPLEMENTATION AND EVALUATION

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years.

The Superintendent or designee shall report to the Board regularly on the implementation of this policy and any other Board policies related to nutrition and physical activity.

The Superintendent or designee shall notify the public and staff each school year of basic information about the local school wellness policy, including its content and any updates.

The Superintendent shall designate at least one person within the District and at each school who is charged with operational responsibility for ensuring that each school site implements this policy.

To determine whether the policy is being effectively implemented Districtwide and at each District school, the following indicators shall be used:

1. Descriptions of the District's nutrition education, physical education, and health education curricula
2. Number of minutes of physical education instruction offered at each grade span
3. Number and type of exemptions granted from physical education
4. Results of the state's physical fitness test
5. ~~An~~ weekly analysis of the nutritional content of meals served ~~will be done~~ using an USDA approved software program. ~~based on a sample of menus~~
6. Student participation rates in school meal programs
7. Any sales of non-nutritious foods and beverages in fundraisers or other venues outside of the District's meal programs
8. Feedback from the District Wellness Committee, food service personnel, school administrators, parents/guardians, students, and other appropriate persons
9. Any other indicators recommended by the Superintendent and approved by the Board.

The District shall review and consider evidence-based strategies in determining local wellness goals that include:

- Involving, informing, and updating the public (including parents, students, and other stakeholders) about the content and implementation of the local wellness policy.

STUDENT WELLNESS

- Assessment of policy implementation at least once every three years to determine compliance, progress, and the extent to which the policy compares to model local wellness policies.
- Updating or modifying the local wellness policy as appropriate

The Governing Board shall be involved in establishing goals for the wellness policy, success indicators, reporting methodology, and frequency of reporting to the Board.

The Superintendent or designee shall ensure District-wide and individual school compliance with the adopted school wellness policy.

The principal or designee shall ensure individual school compliance.

The Superintendent or designee shall report on compliance with the wellness policy at least every two years (as determined by the Governing Board) to the Governing Board, the Wellness Committee, parent/teacher organizations, and school administrators.

Posting Requirements

Each school shall post the District's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) Fax:

STUDENT WELLNESS

(202) 690-7442; or (3) E-mail: program.intake@usda.gov. This institution is an equal opportunity provider.

*Legal Reference:*EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
 49490-49494 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act
 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services
 49550-49561 Meals for needy students
 49565-49565.8 California Fresh Start pilot program
 49570 National School Lunch Act
 51210 Course of study, grades 1-6
 51220 Course of study, grades 7-12
 51222 Physical education
 51223 Physical education, elementary schools
 51795-51796.5 School instructional gardens
 51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including:
 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

*Management Resources:*CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Food Safety Requirements, Fact Sheet, October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

STUDENT WELLNESS

Legal References continued on the following page.

Legal References continued.:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):
<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:
http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

Policy

adopted: June 6, 2006

reviewed: May 20, 2008

revised: September 7, 2010; December 5, 2017

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item F.1.3. First Reading: Revised Board Policy 5144.1,
Suspension and Expulsion / Due Process

Prepared by Tim Larson
December 5, 2018

BACKGROUND:

This revision is brought forward to bring BP 5144.1 in line with the additional recommended language from CSBA. Our current policy does not have recently enacted legal references. It also contains redundant or unnecessary language specific to current law. The suggested language changes align our policy with current regulations.

RECOMMENDATION:

Revised Board Policy 5144.1, Suspension and Expulsion / Due Process; is presented for a first reading. Any action is at the discretion of the Board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

SUSPENSION AND EXPULSION/DUE PROCESS

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

Suspended or expelled students may be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and/or administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

Zero Tolerance

The Board supports a zero tolerance approach to serious offenses in accordance with state and federal law. This approach makes the removal of potentially dangerous students from the classroom a top priority and ensures the standardized treatment of all students. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, Board policy, and administrative regulation as cause for suspension or expulsion.

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction is not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled except under limited circumstances as specified in AR 5148.3 - Preschool/Early Childhood Education.

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in administrative regulation and/or law.

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline

and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

BP 5144.1(d)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Required Parental Attendance

The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.

~~Decision Not to Enforce Expulsion Order~~

~~On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law.~~

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52052 Numerically significant student subgroups

52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

SUSPENSION AND EXPULSION/DUE PROCESS (continued)*Legal Reference: (continued)*PENAL CODE

31 *Principal of a crime, defined*
 240 *Assault defined*
 241.2 *Assault fines*
 242 *Battery defined*
 243.2 *Battery on school property*
 243.4 *Sexual battery*
 245 *Assault with deadly weapon*
 245.6 *Hazing*
 261 *Rape defined*
 266c *Unlawful sexual intercourse*
 286 *Sodomy defined*
 288 *Lewd or lascivious acts with child under age 14*
 288a *Oral copulation*
 289 *Penetration of genital or anal openings*
 417.27 *Laser pointers*
 422.55 *Hate crime defined*
 422.6 *Interference with exercise of civil rights*
 422.7 *Aggravating factors for punishment*
 422.75 *Enhanced penalties for hate crimes*
 626.2 *Entry upon campus after written notice of suspension or dismissal without permission*
 626.9 *Gun-Free School Zone Act of 1995*
 626.10 *Dirks, daggers, knives, razors, or stun guns*
 868.5 *Supporting person; attendance during testimony of witness*

WELFARE AND INSTITUTIONS CODE

729.6 *Counseling*

UNITED STATES CODE, TITLE 18

921 *Definitions, firearm*

UNITED STATES CODE, TITLE 20

1415(K) *Placement in alternative educational setting*

7961 *Gun-free schools*

UNITED STATES CODE, TITLE 42

11432-11435 *Education of homeless children and youths*

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 *Ops.Cal.Atty.Gen. 146 (2001)*

80 *Ops.Cal.Atty.Gen. 348 (1997)*

80 *Ops.Cal.Atty.Gen. 91 (1997)*

80 *Ops.Cal.Atty.Gen. 85 (1997)*

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Healthy Students:

<https://www2.ed.gov/about/offices/list/oese/oshs>

Policy

Adopted: August 17, 2010

Revised: August 21, 2018

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item F.1.4.

First Reading: Revised Board Policy 5131, Conduct

Prepared by Dr. Stephanie Pierce
December 4, 2018

BACKGROUND:

Attached is revised Board Policy 5131, Conduct, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5131, Conduct, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.4.

CONDUCT

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, ~~while~~ going to or coming from school, ~~while~~ at school activities, and ~~while on~~ or using district transportation.

~~Conduct is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful toward their teachers, other staff, students, and volunteers.~~

The Superintendent or designee shall ensure that each school site ~~develops~~ standards of conduct and discipline consistent with ~~district~~ Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption
3. Conduct that disrupts the orderly classroom or school environment
3. ~~Harassment of students or staff, such as bullying, including cyberbullying, intimidation, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering, in accordance with the section entitled "Bullying/Cyberbullying" below~~

~~"Cyberbullying" includes the transmission of communications, posting of harassing messages, direct threats, social cruelty, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation or friendships.~~
4. Willful defiance of staff's authority
5. Damage to or theft of property belonging to students, staff, or the district

The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

CONDUCT (continued)

6. Obscene acts or use of profane, vulgar, or abusive language
7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs ~~in violation of school rules~~
8. Possession or use of a laser pointer, unless ~~used~~ for a valid instructional or other school-related purpose, ~~including employment~~

Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall first obtain permission from the principal or designee. The principal or designee shall determine whether the requested use of the laser pointer is for a valid instructional or other school-related purpose.

9. Use of a cellular/digital telephone, pager, or other mobile communications device during instructional time

Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health.

10. Plagiarism or dishonesty ~~in~~ on school work or ~~on~~ tests
11. Inappropriate attire
12. Tardiness or unexcused absence from school
13. Failure to remain on school premises in accordance with school rules

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or receive a report of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

CONDUCT (continued)

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities. ~~the educational program of the district or any other district in accordance with law, Board policy, or administrative regulation.~~

~~Possession/Use of Cellular Phones and Other Mobile Communications Devices~~

~~If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day.~~

~~In accordance with the Board's policy and administrative regulation on search and seizure, a school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.~~

Bullying/Cyberbullying

~~The Board desires to prevent bullying by establishing a positive, collaborative school climate and clear rules for student conduct.~~

~~The district may provide students instruction, in the classroom or other educational settings, that promotes communication, social skills, and assertiveness skills and educates students about appropriate online behavior and strategies to prevent and respond to bullying and cyberbullying. This instruction may involve parents/guardians, staff, and community members.~~

~~School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies. Parents/guardians and students also may be provided with similar information.~~

CONDUCT (continued)

~~Students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator and may also request that their name be kept in confidence. The Superintendent or designee may establish other processes for students to submit anonymous reports of bullying. Complaints of bullying or harassment shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7—Sexual Harassment.~~

~~When a student is suspected of or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff or to threaten district property, the investigation shall include documentation of the activity, identification of the source, and a determination of the impact or potential impact on school activity or school attendance.~~

~~Students shall be encouraged to save and print any messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.~~

~~Any student who engages in cyberbullying using district-owned equipment, on school premises, or off campus in a manner that impacts a school activity or school attendance shall be subject to discipline in accordance with district policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.~~

*Legal Reference:*EDUCATION CODE200-262.4 *Prohibition of discrimination*~~32261~~ *Bullying*32280-32289 *Comprehensive safety plan*35181 *Governing board policy authority to set policy on responsibilities of students*35291-35291.5 *Rules*44807 *Duty concerning conduct of students*48900-48925 *Suspension or and expulsion, especially:*~~48908~~ *Duties of students*51512 *Prohibition use of against electronic listening or recording device in classroom without permission*CIVIL CODE1714.1 *Liability of parents and guardians for willful misconduct of minor*PENAL CODE288.2 *Harmful matter with intent to seduce*313 *Harmful matter*417.25-417.27 *Laser scope or laser pointer*647 *Use of camera or other instrument to invade person's privacy; misdemeanor*647.7 *Use of camera or other instrument to invade person's privacy; punishment*653.2 *Electronic communication devices, threats to safety**Legal Reference continued: (see next page)*

CONDUCT (continued)*Legal Reference (continued):*VEHICLE CODE23123-23124 Prohibitions against use of cellular phones-provisional license holders-electronic devices while drivingCODE OF REGULATIONS, TITLE 5300-307 Duties of pupils studentsUNITED STATES CODE, TITLE 422000h-2000h6 Title IX, 1972 Education Act AmendmentsUNITED STATES CODE, TITLE 47254 Universal service discounts (e-rate)COURT DECISIONSJ.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094LaVine v. Blaine School District, (2000, 9th Cir.) 257 F.3d 981Emmett v. Kent School District No. 415, (2000) 92 F.Supp. 1088Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675New Jersey v T.L.O., (1985) 469 U.S. 325Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503*Management Resources:*CSBA PUBLICATIONSSafe Schools: Strategies for Governing Boards to Ensure Student Success, 2011Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSBullying at School, 2003NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONSDigital Discipline: Off-Campus Student Conduct, the First Amendment and Web Sites, School Law in Review, 2004NATIONAL SCHOOL SAFETY CENTER PUBLICATIONSSet Straight on Bullies, 1989U.S. DEPARTMENT OF EDUCATION PUBLICATIONSPreventing Bullying: A Manual for Schools and Communities, 1998WEB SITESCSBA: <http://www.csba.org>California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/l/s/ss>Center for Safe and Responsible Internet Use: <http://esriu.org> and <http://cyberbully.org>National School Boards Association: <http://www.nsba.org>National School Safety Center: <http://www.schoolsafety.us>NetSmartz: <http://www.netsmartz.org>U.S. Department of Education: <http://www.ed.gov>

Policy
 adopted: August 17, 2010
 revised:

SANTEE SCHOOL DISTRICT
 Santee, California

Board Policies and Bylaws Item F.1.5.

First Reading: Revised Board Policy 6163.4, Student Use of Technology

Prepared by Dr. Stephanie Pierce
December 4, 2018

BACKGROUND:

Attached is revised Board Policy 6163.4, Student Use of Technology, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6163.4, Student Use of Technology, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.5.

STUDENT USE OF TECHNOLOGY

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or library media specialists are expected to review the technological resources and online sites that will be used in the classroom or assigned to students in order to ensure that they are appropriate for the intended purpose and the age of the students.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district ~~computers~~ technology, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with ~~district regulations~~ this Board policy and the district's Student Acceptable Use Policy.

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Before a student is authorized to use the district's ~~technological resources~~ technology, the student and his/her parent/guardian shall sign and return the Acceptable Use Policy Agreements~~specifying user obligations and responsibilities~~. In that agreement, ~~the student and his/her~~ parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, ~~violations of copyright restrictions~~, or user mistakes or negligence. ~~They~~ and shall also agree to indemnify and hold harmless the district and district ~~personnel~~ staff for any damages or costs incurred.

The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules.

The Superintendent or designee may gather and maintain information pertaining directly to school safety or student safety from the social media activity of any district student in accordance with Education Code 49073.6 and BP/AR 5125 - Student Records.

STUDENT USE OF TECHNOLOGY (continued)

Whenever a student is found to have violated Board policy or the district's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's equipment and other technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update ~~this policy, the accompanying administrative regulation, and other relevant~~ procedures to enhance the safety and security of students using the district's ~~technological technology resources~~ and to help ensure that the district adapts to changing technologies and circumstances.

~~Student use of district computers to access unauthorized social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.~~

Internet Safety

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced.

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.

The district's Acceptable Use Agreement shall establish expectations for appropriate student conduct when using the Internet or other forms of electronic communication, including, but not limited to, prohibitions against:

1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs

STUDENT USE OF TECHNOLOGY (continued)

2. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking"
3. Distributing personal identification information, including the name, address, telephone number, Social Security number, or other personally identifiable information, of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person

~~Use of District Owned Mobile Devices for Online Services/Internet Access (1:1 Program)~~

~~The Governing Board supports and promotes educational excellence and classroom innovation through the use of district-owned mobile devices.~~

~~District owned mobile devices are accessible to students to perform school work on and off campus. The mobile devices are for school-related work as a productivity tool, curriculum tool, and for research and communication. It is only for the use of the student to whom it is assigned.~~

~~The district-owned mobile device is the property of the Santee School District. These devices are not a replacement for any computers or other technology devices that students personally own and they are not for personal use.~~

~~The Superintendent or designee shall ensure all district-owned mobile devices on any network have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, contain pornography, or are harmful to minors and the operation of such measures are enforced at all times.~~

~~Use of Personal Electronic Devices for Online Services/Internet Access~~

~~The Governing Board supports the use of Personal Electronic Devices to help create a sustainable, equitable instructional program and to advance student learning.~~

~~A **Personal Electronic Device (PED)** is any electronic device owned by the student or his/her family used in the school for educational purposes. These devices may take photographs; record audio or video data; store, transmit, receive or display voice, messages, data or images; or provide a connection to the Internet. PEDs include, but are not limited to: cellular telephones, including smartphones; digital audio players (iPods or MP3 players); laptop computers; tablet computers (iPads, eReaders, etc.); portable game players; and/or any new technology developed with similar capabilities.~~

STUDENT USE OF TECHNOLOGY (continued)

~~The Superintendent or designee shall ensure that all devices on the district network have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, contain child pornography, or are harmful to minors and that the operation of such measures is enforced.~~

~~To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.~~

~~The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.~~

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting one's own personal identification information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Legal Reference: (see next page)

STUDENT USE OF TECHNOLOGY (continued)*Legal Reference:*EDUCATION CODE49073.6 Student Records; social media51006 Computer education and resources51007 Programs to strengthen technological skills51870-51874 Education technology60044 Prohibited instructional materialsPENAL CODE313 Harmful matter502 Computer crimes, remedies632 Eavesdropping on or recording confidential communications653.2 Electronic communication devices, threats to safetyUNITED STATES CODE, TITLE 156501-6506 Children's Online Privacy Protection ActUNITED STATES CODE, TITLE 206751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:6777 Internet safety7101-7122 Student Support and Academic Enrichment Grants7131 Internet safetyUNITED STATES CODE, TITLE 47254 Universal service discounts (E-rate)CODE OF FEDERAL REGULATIONS, TITLE 16312.1-312.12 Children's Online Privacy Protection ActCODE OF FEDERAL REGULATIONS, TITLE 4754.520 Internet safety policy and technology protection measures, E-rate discountsCOURT DECISIONSNew Jersey v. T.L.O., (1985) 469 U.S. 325*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSK-12 Network Technology Planning Guide: Building the Future, 1995CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES1223.94 Acceptable Use of Electronic Information ResourcesThe Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking IssuesCSBA PUBLICATIONSCyberbullying: Policy Considerations for Boards, Policy Brief, July 2007FEDERAL TRADE COMMISSION PUBLICATIONSHow to Protect Kids' Privacy Online: A Guide for Teachers, December 2000WEB SITESCSBA: <http://www.csba.org>American Library Association: <http://www.ala.org>California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>California Department of Education: <http://www.cde.ca.gov>Center for Safe and Responsible Internet Use: <http://csriu.org> and <http://cyberbully.org>Federal Communications Commission, Children's Online Privacy Protection:<http://www.ftc.gov/privacy/privacyinitiatives/childrens.html>Web Wise Kids: <http://www.webwisekids.org>U.S. Department of Education: <http://www.ed.gov>

Policy
 adopted: June 15, 2010
 revised: July 2, 2013
 revised: September 2, 2014

SANTEE SCHOOL DISTRICT
 Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.